

Connecticut Conference of Independent Colleges

Fourth Annual Risk Management Seminar

Wednesday, June 11, 2008

Buckman Theater

Quinnipiac University

8:30 a.m. to 3:00 p.m.

Agenda

8:30 a.m. – 9:00 a.m. Registration – **Buckman Theater**

9:00 a.m. – 9:15 a.m. – Welcome and Introductions –Judy Greiman, President, CCIC

9:15 a.m. – 10:15 a.m. – *Session I -- Database Insurance Protection to Safeguard Personal Information Stored on Campus Servers or Faculty or Staff Mobile Devices* –Thomas Perra, University of Hartford, Moderator; Brian Kelly, Security, Quinnipiac University; Brian Flanagan, Senior Loss Control Representative, Chubb.

Quinnipiac University has identified sensitive data across the enterprise and the steps taken to secure it through people, process and technology. Brian Kelly will discuss the initiative to secure sensitive data through PGP Whole Disk Encryption and data removal from shared servers and settings and how we engaged business areas in identifying sensitive data within work centers – dealing with risk of “paper”, the use of Cornell’s Spider and VT Find SSN tool at Quinnipiac; and the institution’s preparation for loss of sensitive data – use of Educause Data Incident Notification Toolkit.

Brian Flanagan will cover the wide range of sensitive information that colleges and universities have in their care, and what the various laws say about what you have to protect. There will be a discussion concerning the potential for lawsuits/claims resulting from data breaches.

10:15 a.m. – 10:30 a.m. – Break

10:30 a.m. to noon. - *Session II -- Business Continuity Risk Management... What do you do after the emergency?* –Michael J. Corby, CCP, CISSP, PMP Senior Vice President & New England Practice Leader Business Continuity Risk Management, Marsh Risk Consulting-

This session will provide a brief overview of the components of a Business Continuity Risk Management Plan. Starting with a Business Impact Analysis that coincides with the creation of campus security and crisis response programs, it will address some quick and effective methods for identifying the technology components, processes, facilities, and key people that can assure a stable revenue stream, and can manage costs effectively despite events that can suddenly change the educational environment. The session will include discussion of how to provide consistent education for students, even when they are restricted from full campus access due to disease outbreak, damage to buildings or facilities, or major weather interruptions. In addition to providing education, the BCRM process includes campus life concerns, faculty and staff

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management, continuation of research projects and grant proposals, and general community service obligations. Participants will understand the basics of Business Continuity Risk Management including how to assess key educational business components, the meaning of terms such as Recovery Time and Recovery Point Objectives, considerations for I/T Disaster Recovery and establishing various Event Response and Management teams.

Wayne Provost, Executive Vice President of J.P. Maguire - You need help even "before the smoke clears." You need to be back up and running, preferably on your own campus property, as soon as humanly possible. This segment will include a discussion of how to handle losses ranging from a small damage claims to large property losses.

Noon – 12:45 p.m. – Lunch – **Alumni Hall**

12:45 p.m.– 1:15 p.m. – ***Session III-Emergency Notification – Open Discussion*** – Presenters- Martha Highsmith, Deputy Secretary, Yale; Richard Maffei, Deputy Director of University Security Programs, Yale; David Boyd, Associate Director of ITS - Yale University and Chief Joseph Dooley, Southern Connecticut State University.

This session will include a roundtable discussion of the various methods that can be utilized to notify the campus community of an emergency. We will touch on considerations, limitations, current practices and future plans.

1:15 p.m. to 3:00 p.m. – Session IV

Part I –***Construction Projects***- Hal Smullen, R.C. Knox, Moderator; Thomas M. Giardini, President of The Associated Construction Company; Scott A. Anderson, Vice President & Manager of Claim Administration, R.C. Knox; Bob Tomko, Construction Specialist, Travelers Insurance

Are you up for this challenge? Is your institution ready? It seems that every educational institution at any given time has an ongoing construction project; managing this disruptive and often exposure-laden activity can be challenging. The trend towards green construction only adds to the challenge. This session will describe many of the emerging exposures and controls associated with campus construction including construction defect, exposures and controls related to green building, and public liability considerations.

Part II – ***Life Safety Finishes for Buildings*** – Gloria Ragosta, CCIC, Moderator; Bob Pliskin and Eric Ciccone, Bradford Industries, Inc. This session will focus on ways to reduce campus fire risks, particularly in student housing. Bob Pliskin and Eric Ciccone will explain and demonstrate a new passive fire containment that will buy time for students to evacuate fire conditions and protects campus assets. It will include a live fire demonstration in the parking lot.

3:00 p.m. Adjourn

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