

UNIVERSITY OF HARTFORD

REOPENING PLAN FOR THE UNIVERSITY OF HARTFORD IN PHASE 3 – FALL 2020

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Intended date of arrival of the first students: August 22, 2020
Intended date of classes starting: August 26, 2020
Intended duration of the fall semester: On-campus classes conclude 11/24/20

Date submitted: August 3, 2020

PART 1 – PLANS FOR REPOPULATING THE CAMPUS (the reentry of students)

Classrooms:

6-feet of physical spacing has been achieved.

The seating in 221 teaching spaces has been modified to adhere to the 6-foot social distance requirements, with signage on each desk letting students know where they can or cannot sit. We have installed hand sanitizing stations outside of the classrooms and have added cleaning wipes in each of the classrooms. Classrooms will also be cleaned and sanitized on a daily basis by a professional cleaning service.

We have examined all of our courses and have identified them as one of four course types:

- Traditional **in-person** classes will meet at a specific time and place
- **Hybrid:** These classes are a **mix of in-person and online**, depending upon the needs of the class. Some meetings will be in person, while others will be online, as determined by the faculty member.
- **Remote:** These classes are **fully online** but meet at a specific time (synchronous).
- **Online:** These classes are **fully online** and do not meet at a specific time (asynchronous).

Because classroom occupancies are significantly affected by 6-foot distancing requirements some courses have been transitioned to the hybrid format. Other courses have moved to a remote format to accommodate faculty with medical or other conditions.

All classrooms have been outfitted with webcams and/or tablets to aid the faculty to teach remotely. We have also purchased multiple platforms for video conferencing including (WebEx, Collaborate, Skype, Zoom) so faculty can use the tool that is best for them. Faculty are also being equipped with microphones and headsets if they wish.

Faculty will direct the first student to enter the classroom sit in the farthest seat from the door and the last student to enter class to sit in the seat closest to the door. When students leave class, they will

leave in reverse order with the student closest to the door leaving first. Students will be single file maintaining distancing as they exit the classrooms.

Social distancing guidelines of at least 6 feet cannot be maintained in some of our labs due to the nature of the learning activities. In most cases, students will need to work closely together to practice various psychomotor skills related to patient care. To mitigate risk and reduce contact as much as possible, the following protocol will be observed:

Protocol during laboratory experiences

- Students will wear full PPE (goggles, shields, masks, gloves) as indicated while in the lab practicing psychomotor skills and other patient care interventions.
- Proper donning and doffing of PPE followed by handwashing required for each session in accordance with CDC guidelines
- Students and faculty will
 - complete a training regarding state guidelines (one-time)
 - undergo wellness checks each day they are on campus
- Food and drink are not allowed in the lab rooms
- Student owned kits and assessment equipment such as, stethoscope and B/P cuff will be disinfected upon entering and exiting the lab.
- Students will be assigned to small lab groups (6-9) to practice skills
- Students will be assigned a lab partner with whom they will work, as much as possible, for the entire semester
- Lab room will have clear signage indicating maximum capacity for social distancing
- Leave personal items not needed for lab/lecture at home or in car.
- In addition to the hand washing station outside of the lab room, additional hand sanitizer will be provided inside the lab.
- Students and faculty will be paired up with one partner for the duration of the semester while practicing assessment and intervention skills. There will be 6 feet in between each dyad and there will be shielding in the form of curtains in between each dyad.
- Open labs –by appointment only. Students and faculty will discuss open lab on as needed basis. During open labs, all CDC precautions will be followed; students will be encouraged to sign up for labs with their assigned partner; in the event that this is not possible CDC exposure guidelines must be followed and students must rotate out of those partnerships in <15 minutes.

Supplies for These Spaces

Surgical Masks
Gloves
Hand Sanitizer
Hand soap/dispensers
Paper towels
Covered trash receptacles
Surface wipes
Surface wipes
Goggles

Dining Halls:

6-feet of physical spacing has been achieved.

The University outsources its food service operation to Aramark, who has national and corporate resources dedicated to the safe reopening of the dining halls. Reopen plans have been aligned to match the state's protocols for restaurants, observing social distancing and capacity limitations, specifically, limiting indoor dining to 50% and outdoor dining to 100% capacity. Other safety measures include:

Dining area adjustments:

- Signage and graphics to identify and encourage spacing based on current University, State and CDC guidelines.
- Table and chair configuration adjustments made for each location to accommodate current capacity and spacing (social distancing) requirements.
- Separate community tables to smaller tables of no more than 5 seats.
- Removal of napkin dispensers and salt & pepper shakers from all dining tables
- Table and chair cleaning and sanitizing frequency increased and to be completed after each guest during all service hours.

Service area adjustments:

- Implementation of no-touch payment card readers in all locations
- Self-service areas limited to no-touch areas such as packaged goods, fountain or machine beverages and soft serve ice cream
- Centralized condiment, utensil and napkin stations.
- Elimination of food displays and community condiments at all stations.
- Removal of soft surfaces that are difficult to sanitize such as linens, baskets and decorations at all stations.
- Re-usable to-go containers available for all student in residential dining.
- Menu adjustments to allow distancing to include; Complete meals at each station, popular items at multiple stations, Quick Eats grab and go options available in retail locations.

Cleaning and Sanitation:

- Enhanced Team Member training to include COVID-19 specific training and tools August 12th & 13th.
- Daily safety training throughout the semester.
- Increased cleaning frequency of all surfaces updated to follow Aramark Cleaning & Sanitation chart or more frequently as needed.
- High-touch surface areas to include door handles, restrooms, condiment and utensil dispensers, tray lines, beverage machines and utensils cleaned and sanitized every 20 minutes or more frequently as needed.
- Diversey all-purpose cleaner and Quat-Sanitizer used in all locations.
- Updated day-at-a-glance and station layout tools utilized by team members and reviewed for completion by managers.
- One-month backup supply of cleaning and sanitizing chemicals for each open location.

Service Team Health:

- Signage and graphics at all handwashing sinks specifying the necessary steps to properly wash hand, wrists and arms.

- Increased availability of Diversey foam hand sanitizer available in both front and back-of-house, identified in designated areas on submitted floor plans.
- All foodservice employees and managers wash hands and change gloves every 20 minutes or when changing tasks.
- Updated service dispensers to control cross-contamination on surfaces to include condiments, beverages and utensils.
- Aramark signage and graphics enforcing respiratory hygiene to include the mandatory use of face masks in all entrances to back-of-house operations.
- All front-of-house Team Members and Managers wear Aramark issued re-usable face masks during operating hours.
- Daily health verification for all Team Members and Managers.
- Daily temperature checks at all open locations to be performed at the start of their shift on all Team Members and Managers prior to entering their work zone.
- Frequent symptom monitoring by managers for signs of chronic cough, fever or trouble breathing.
- Increased cross training of Team Members and Managers across multiple roles to improve staffing flexibility.

Athletics:

The Department of Athletics will operate according to guidance from the America East Conference (AE), the National Collegiate Athletic Association (NCAA), National Athletic Trainers Association (NATA), and National Strength Coaches Association (NSCA), as well as the “Reopen Connecticut” guidelines for the “Sports, sport clubs & complexes, gyms, fitness centers, and pools” sector.

The AE Conference announced on July 17th, 2020 a postponement of all AE fall sport athletics competition and championships for the duration of the first semester. The AE conference is developing plans for a competitive structure in the second semester and will identify a working group to begin studying this immediately. Athletics activities and student-athlete services for fall sports including but not limited to training, practice, strength and conditioning, athletic training and academic support will be permitted at each AE member institution’s discretion in adherence with NCAA rules and local and state health and safety guidelines.

Weight training equipment will be relocated to allow for at least 6 feet of physical distancing during training and PPE will be required of all student-athletes, coaches, and support staff during weight training sessions as well as conditioning sessions when safe to do so. A pre-screening process of student-athletes will take place prior to participation in training or practice.

Following CDC and state and local guidance, as well as guidance from professional organizations such as the AE, NCAA, NATA, and NSCA, together with the athletic training staff, each sport’s coaching staff will prepare practice plans with the intention of mitigating the risk of exposure for all participants. Practice plans will be approved by the athletic department Health Care Administrator and athletic training staff. Practice and workout plans will include smaller group sessions and socially distanced training drills, and disinfecting protocols will all be implemented before, during, and after practices and workouts. Team meetings will continue to be held virtually to minimize the risk of coaches and student-athletes congregating in larger groups. Operationally, locker rooms will operate at reduced capacities in accordance with local guidelines, and shared shower spaces will be closed indefinitely. Student-athlete

workout apparel, towels, and other shared equipment will be disinfected and stored according to Athletic Equipment Managers Association (AEMA) specifications.

Spaces “where other groups congregate”:

6-feet of physical spacing has been achieved.

Campus congregation areas (Including the Library, Gengras Student Union, Konover) have been studied to develop strategies for use, incorporating 6-foot distancing and sanitization requirements. Signs will be posted at each building entrance and at the ingress/egress points of internal spaces to notify those entering of these requirements, along with the steps the university is taking to prevent spread and promote healthy practices (e.g., frequent handwashing and sanitization protocols). In each space, furniture has been rearranged or pieces have been removed to allow for compliance. In some settings, placards/decals are placed on spaces/seats which are immovable, or impractical to move, to restrict seating. Outdoor seating options are being erected to support some dining operations to reduce interior density. High touch communal spaces (e.g., Complex basements) will be closed.

Shuttle bus riders and drivers will be required to wear a mask at all times and seats will be marked for social distancing. Passengers boarding the bus must load from the front to the rear. Driver barriers will be installed and drivers will wipe down high touch areas between shuttle runs.

Residence Halls:

The guidelines for residence hall/dormitory density are being followed. Roommates and suitemates will be treated as a family unit. Housing assignments were made in an effort to group students with similar educational (i.e., Hartt School) or social (i.e., Athletics) interests.

Six foot physical spacing is being preserved with other residence hall building occupants beyond the room/suite. All students are expected to acknowledge the “Healthy Hawks Pledge” in an effort to protect each other and the Hartford community from the spread of COVID-19. Several policies have been written to emphasize the importance of following health guidelines, including policies on: face covering, social distancing, testing, contact tracing, guest, visitor, travel, and education. The Office of Residential Life has expanded the Residential Assistant, Graduate Assistant, and Residential Public Safety Assistant programs in an effort to provide additional monitoring and leadership on the residential side of campus.

The University has reserved 130 beds to accommodate students who must be isolated.

Special accommodations were made first for students who are at a greater risk for complications from COVID-19.

Bathroom protocols, as outlined in updates #3, #5 and #7 are being followed. Specifically, the following disinfecting and cleaning measures in residence hall/dormitory bathrooms will be in force:

All bathroom users:

- Minimize time in all shared bathrooms.
- Cell phone use is not permitted in shared bathrooms.
- Personal items are not to be left/stored in shared bathrooms.

- Toilet lids, if present, should be closed before flushing.

Multi-stall shared bathroom users:

- Toilets and showers are separated by barriers.
- For sinks with less 6 feet of separation water is turned off to prevent users closer than 6 feet
- Bathrooms are assigned by floor

Suitemates who are otherwise treated as a family unit:

- Will share a common bathroom.
- Students quarantined because of close contact with a COVID-19 positive roommate /suitemate, will continue to share a bathroom among themselves, but others will not be allowed to use the suite bathroom.

Cleaning/Disinfecting practices:

- Multi-stall communal bathrooms will be fully cleaned/disinfected by housekeeping staff a minimum of once daily, using products that meet the EPA's criteria for use against SARS-CoV-2.
- Multi stall communal bathrooms will be sanitized two or more additional times daily.
- Disinfectant supplies will be placed in all bathrooms and residents will be trained in their use and to sanitize as follows after use.
 - Sinks: Users should disinfect sink basin/faucet handles and soap dispensers.
 - Showers: Users should disinfect the basin of the tub/shower, and faucet handles.
 - Toilets: Users should disinfect flush handle, seat, and doors/latches of stalls.
- Paper towel dispensers are supplied. There are no air hand dryers present.
- Hands free garbage bins are present

Ventilation:

- Bathrooms have exhaust systems that meet the applicable building codes and have been tested to ensure that the exhaust system is working properly and that the bathroom is under negative pressure.
- In bathrooms not required to have an exhaust system, students and cleaning staff will leave windows open wherever and whenever possible.

Implementation:

- University staff in conjunction with student employees will review these plans, and will inform and instruct residents on their implementation which will be reinforced by signage posted in appropriate locations.
- Anonymous systems are in place for students to report concerns.

Orientation/Arrival:

The University is organizing orientation and the return of students to maintain 6-foot physical distancing.

Orientation for first-year and transfer students was held online during the summer. A final virtual orientation is occurring on August 14th for first-year students and August 17th for transfer students. Staff from the Center for Student Success have engaged students remotely, including:

- A survey for all students to identify areas of concern so we can reach out proactively.

- An intake survey for all first-year students and parents to get a sense of resource needs and red flags.
- First-year students will have access to their first year advisor each week.
- First-year and transfer students will be doing mandatory programming and educational modules on DEI, sexual assault prevention, mental health, and alcohol and other drugs on-line.
- RAs and the Office of Student Engagement and Inclusion are working on ways to engage students once on campus in “pods” so maintain social distancing.

August 15-August 19 Early Drop-Off:

This will be a same-day, in-and-out process to drop off belongings in rooms and return home without an overnight stay. Advance sign-up will be required for time slots to allow social distancing requirements and minimize traffic. Students who participate in Early Drop Off may return to campus, pick up their key and stay overnight beginning on Monday, August 24. Masks must be worn at all times and social distancing will be strictly enforced. Students do not need proof of a COVID-19 test for early drop off.

August 22-August 25 Move In:

Returning students will move in on Saturday, Aug. 22, and Tuesday, Aug. 25. First-year and transfer students will move in on Sunday, Aug. 23, and Monday, Aug. 24. Advance sign-up will be required for time slots to allow social distancing requirements and minimize traffic. Roommates, suitemates/apartment-mates must sign up for different slots and cannot be in the living space at the same time. Students will have up to two hours to move in and may have one person from their current household inside the building/room at any given time. Masks must be worn at all times and social distancing will be strictly enforced. Residents must produce a negative COVID-19 result before or while picking up keys.

Personal Protective Equipment:

The University consulted with an external environmental safety firm to establish standard personal protective equipment (PPE) standards, as detailed below.

Masks and Face Coverings

All faculty, staff and outside contractors have been informed to wear masks; students who do not wear masks will be prohibited from entering classrooms if they don't have masks. Disposable masks will be available for distribution in the classrooms. Noncompliance will be subject to disciplinary action.

We will provide one washable mask for each student and employee and they are encouraged to bring extras they may need. If, due to a medical condition they are unable to wear a mask, students should contact access-ability services and staff should contact HRD to discuss a reasonable accommodation.

- Masks should completely cover the nose and mouth
- Masks must be worn when in the presence of others and in public settings where other social distancing measures are difficult to maintain (e.g., common work spaces, meeting rooms, classrooms, etc.).
- Community members may remove their mask if they are working alone in a separate space (e.g., cubicles with walls, private offices, etc.). However, they must wear a mask or face covering from the time they enter the building until the time they arrive at their cubicle/workstation, and at any time they are leaving their work station and moving around common areas (e.g., in hallways and stairwells, going to the restroom or break room, etc.).

- For those employees working in larger settings (e.g., areas open to the public, shared offices, or similar settings), they must wear a face covering when they are at their work station.
- Continuous wearing of masks is not required in outdoor workspaces where employees and students do not regularly come within six feet of others.

The following establishes the foundational criteria for personal protective equipment (PPE) to be used by staff and faculty in the performance of their job duties. This determination is designed to minimize the likelihood of exposure to COVID-19 and doesn't include PPE to be used for other purposes or functional-related hazards; e.g. exposure to chemicals, occupational noise, heat/high temperature, or related materials.

N95 Respirators

Masks and face coverings do not include N95 respirators. The CDC does not recommend that the general public wear N95 respirators to protect themselves from respiratory diseases, including COVID-19. In addition, because the N95 respirator creates increased breathing resistance and makes breathing more difficult, people with medical conditions; e.g. chronic respiratory, cardiac, or other illnesses, should meet with their primary health care provider to determine the most effective method of face covering to wear to prevent airborne exposure. Based on this, the University will only issue N95 respirators to faculty, staff, and students with a qualified medical condition and to those participating in the respiratory care program of ENHP as required.

Gloves

According to the CDC, the primary and most important mode of transmission for COVID-19 is through close contact from person-to-person. It may be possible that a person can get COVID-19 by touching a surface or object that has the virus on it and then touching their own mouth, nose, or possibly their eyes, but this isn't thought to be the main way the virus spreads. For the general public, the CDC recommends wearing gloves when you are cleaning or caring for someone who is sick. In most other situations wearing gloves is not necessary and may provide a false sense of security. The most effective method of prevention is hand washing with soap and water.

University staff, faculty, and students are not required to wear gloves as part of normal daily routine. The University will only issue gloves to Public Safety who provide pre-hospital medical care as well as faculty and students who are participating in clinical laboratory training (ENHP).

Recommendations for Specific Locations

Classroom/Lecture

- Face covering (over mouth and nose)
- All students participating in lab courses where social distancing cannot be achieved will receive a face shield in addition to a face mask.

Clinical Laboratory (ENHP)

- Face covering (over mouth and nose) and face shield
- Gloves – when performing patient care during clinical time

Disinfection:

The University of Hartford will take the following disinfecting and cleaning measures:

- Hand sanitizer dispensers will be placed at entrances to all buildings, classrooms, and dining halls.
- Disposable wipes will be placed in all classrooms. Disinfectant spray and paper towels will be placed in all bathrooms and other shared facilities where surfaces may be touched by multiple individuals.
- Students, faculty, and staff will be reminded to wash hands frequently in several ways including written and verbal reminders to all students during move-in orientation, faculty to student class orientation, written communication to all faculty and staff, and signage.
- Common areas and high transit areas will be cleaned once per day and disinfected multiple times per day as frequency of use warrants and bathrooms will be cleaned multiple times per day following general guidelines for business.

Travel:

All faculty, staff and students are expected to follow the Governor's Executive Order Regarding Travel (#7111). There is currently no University-sponsored domestic or international travel. The Fall 2020 Athletics schedule has been cancelled by the America East conference.

Staffing:

The University plans to reopen to faculty and staff on August 10, 2020 with strict guidelines (including wearing masks, social distancing, and daily monitoring of symptoms) that are published on the University's COVID webpage, and reinforced by signage placed throughout the campus. Updates will be communicated via UNotes or email, depending on the severity. Some back to work specifics include:

- Non-essential staff are encouraged to continue to work from home, when appropriate.
- Phased staffing will be enforced where 6-foot social distancing cannot be achieved. This will be done through alternating days and/or staggered reporting and departure times.
- We will continue to follow the established process for disability accommodations, including engaging in the interactive process with faculty and staff with disabilities to determine whether they require reasonable accommodations to perform the essential functions of their job amidst the pandemic.
- Employees who may not have a disability but may otherwise be considered "high risk" for serious illness due to COVID-19, have been instructed to explore the possibility of alternative work arrangements with their supervisors. The University will adhere to the CDC's current list of

<https://www.cdc.gov/coronavirus/2019-ncov/need-extra-precautions/people-with-medical-conditions.html>.

Maintaining healthful and safe conditions is a responsibility shared by every employee on campus. All staff are expected to fully comply with the policies, protocols and guidelines. All faculty, students and staff have been explicitly instructed not to come to work or leave their residence hall rooms if they are experiencing COVID-like symptoms. This has been reinforced on signage throughout campus. When campus fully reopens, all employees, students, and visitors will be required to participate in daily health screenings via the LiveSafe app. Any faculty or staff who answers yes to any of the questions will be instructed to stay home.

Access to Campus:

In order to mitigate the possible spread of COVID-19, the University of Hartford will limit the amount of visitors permitted on campus. A formal policy addresses most scenarios of visits to campus. Any

unforeseen scenarios will be handled on a “case by case” basis, while adhering to best practice. Highlights of the policy include:

- Access to the main campus will only be through the main entrance on Bloomfield Avenue. The Department of Public Safety shall staff the main gate 24/7.
- Egress will be through multiple exits to ensure safe traffic flow.
- Access is limited to Authorized Persons only, as defined in the policy
- Residential students shall only enter the building, room or suite to which they are assigned. They shall not visit or enter another resident’s building, room or suite. Commuter students shall not enter residential buildings, rooms, suites
- No guests of students, with the exception of family members, will be permitted on campus during the fall semester and thus will not be permitted to attend any on campus student events.
- Ancillary locations will have their own visitor policies.

PART 2 – PLAN FOR MONITORING THE HEALTH OF STUDENTS, FACULTY AND STAFF

The University of Hartford Health Services will manage and coordinate the testing of the COVID-19 virus with our current health care provider, Hartford Health Care (HHC).

Testing of residential students:

All residential students arriving on campus for the fall 2020 semester must be tested for the COVID-19 virus between 72 hours and 14 days prior to arriving on campus. The test result will be uploaded to a secure site before arriving to campus, which is confirmed by Health Services. Students will be unable to move into their dorms until the test results are received. Symptomatic students will be sent home or quarantined in accordance with the University’s *Isolation and Quarantine Procedure*.

Upon completion of the move in process, all residential students from states and/or regions on the State of Connecticut Travel Advisory List will begin their 14-day quarantine period. This may be expanded to all students as the situation in surrounding states evolves.

Ongoing testing of students for the COVID-19 virus:

We will begin conducting 5-10% testing for the residential population beginning the week of August 24th. Faculty, Staff, and non-residential students can also be screened as needed based on contact tracing. We will also have symptomatic tests available through our Health Services Department that can be accessed on an as-needed basis.

Testing of commuter students:

Commuter, graduate, and non-residential students will be tested prior to the first day of classes between 72 hours and 14 days. Commuters will not be tested on a routine basis (at this time), but may request an asymptomatic test based on recommendations from contact tracing.

Appointment of a COVID-19 Coordinator:

Dr. Jessica Nicklin has been appointed the Coordinator. She will (1) be the liaison with the coordinators at the other colleges and universities and (ii) provide reporting to external stakeholders, including the West Hartford Public Health department.

Protocol for collecting information about COVID-19 cases:

Faculty and staff who are experiencing COVID-19 symptoms have been instructed to report to the Office of Human Resources Development. Students experiencing COVID-19 symptoms will report to Student Health Services. Contact tracing will commence upon notification of a positive COVID-19 test result.

PART 3 – PLAN FOR CONTAINMENT

Isolation space:

The University has designated 130 rooms for isolation. Each room is a single occupancy with a private bathroom.

Isolation protocol:

Isolation involves the separation of a person or group of people known or reasonably believed to be infected with a communicable disease and potentially infectious from those who are not infected to prevent spread of the communicable disease. Isolation for public health purposes may be voluntary or compelled by federal, state, or local public health order.

Any University of Hartford Residential Student who has tested positive for COVID-19 shall be isolated for 14 days, and the University will trace contacts, quarantine all roommates and suitemates and consider quarantining others with close contact.

The decision to discontinue isolation or quarantine will be made on a case-by-case basis by Health Services, in consultation with clinicians and public health officials. This decision will consider disease severity, illness signs and symptoms, and results of laboratory testing for COVID-19 in respiratory specimens if applicable.

Any student who has isolated or quarantined at home must be approved to return to campus by Health Services; any employee who has isolated or quarantined at home must be approved to return to campus by HRD.

Medical care for those isolated:

University of Hartford Health Services will monitor the health all persons in isolation by placing phone calls to each person a minimum of twice daily. Meals will be delivered three times per day to residents in isolation by Public Safety.

Quarantine protocol:

The following persons may be quarantined. The University has designated rooms and will provide meals for quarantined students on a grab and go basis.

- Any community member who has been tested for COVID-19, is awaiting results, and has been sent back to the University pending results and/or to recover.
- Any community member who has been identified as High Risk (symptomatic or asymptomatic) or is Medium Risk Symptomatic, Low Risk Symptomatic or No Risk Symptomatic.
- Any community member who is exhibiting symptoms of COVID-19.
- Roommates and suitemates of an infected person fall under the High-Risk category and will be quarantined in accordance with SMT COVID-19 Isolation/Quarantine protocols.

Contact tracing:

The University shall conduct contact tracing for all community members with confirmed or probable diagnosis of COVID-19. Contact tracing will be facilitated by a team of registered nurses to conduct outreach, monitor symptoms, and make recommendations about quarantining and isolation. Any person conducting a Contact Trace/Risk Assessment shall receive training prior to conducting the assessment. The methodology for conducting the Contact Trace/Risk Assessment shall follow the CONTACT form and be conducted in partnership with our local, West Hartford Health Department.

Whenever a member of the UHart community has been diagnosed with a laboratory confirmed case of COVID-19, a Contact Trace/Risk Assessment shall be conducted. An interview of the individual who has a laboratory confirmed case of COVID-19 will be conducted as soon as possible; this may be done before they depart campus or over the phone.

The process is as follows:

Identify all persons who the infected person was recently in contact with. The time period should include at a minimum the 48 hours prior to the infected person showing symptoms.

People who are likely to have had some contact with the infected person may include:

- Roommate
- Suitemate
- Classmates
- Teammates
- Faculty/advisors
- Significant others
- Family members

Assign a preliminary Risk Category to each based on the affected persons description of the nature of the contact: -HIGH, MEDIUM, LOW, NO RISK.

Persons who are symptomatic or at a Medium Risk category or higher will be subjected to SMT COVID-19 Isolation/Quarantine protocols.

Roommates and suitemates fall under the High-Risk category and will be quarantined in accordance with SMT COVID-19 Isolation/Quarantine protocols.

Liaison with regional hospitals and health care facilities:

The University of Hartford Director of Health Services has established relationships with, and shall serve as the liaison with, Hartford Health Care and CT DPH, as well as the local West Hartford Health Department.

PART 4 – PLAN FOR SHUTDOWN

Shutdown initiated by the University if a serious outbreak occurs on campus:

The University has conducted over 30 training sessions this summer so that faculty will be prepared for these new pedagogical practices. All of our faculty understand that students for a variety of reasons may not be able to attend any courses in person so all of our courses will be able to be conducted remotely or online. In the event we need to close we will be able to pivot to a fully online or remote teaching environment. There are a few exceptions including internships, practicums, etc. which would need to be finished either during winter break or the spring semester.

The University will complete a Situation Management Team “table top exercise” before students return to campus. This will include different scenario planning, including the need to close (or move online) individual residence halls and/or social and academic programs where there has been a confirmed COVID case and contact tracing would indicate the necessity.

Shutdown of the State:

The majority of our students have permanent residences within Connecticut and the surrounding states, allowing them to easily return home if a campus shutdown is required due to a serious outbreak or state mandate. Students who are in isolation or quarantine because of a positive test or close contact with a COVID positive individual will be allowed to remain on campus for 14 days and meals and other services will be provided. As when UHart moved to remote learning in March 2020, we will work with residential students that need assistance in returning home or finding appropriate off-campus housing as quickly as possible – for example international students and students that for a variety of reasons call the University of Hartford home.

The University has already planned and communicated residence halls will be closing November 24 until January 17 for the Winter Break. This schedule reduces the risks of virus spread during flu season; allows for a thorough cleaning of all campus facilities; and limits the possibility of students, faculty, and staff returning to campus after potentially being exposed to the virus during travel over the Thanksgiving break.

Plan for continuation of instruction if shutdown occurs:

Beginning November 30 until December 14, fall classes and final exams will be completed remotely. Should a shutdown be required prior to this time, all students will be able to continue class participation online as courses are all planned for a blended academic delivery in fall 2020.