

REOPENING PLANS FOR COLLEGES AND UNIVERSITIES IN PHASE 3—FALL 2020

Name of Institution: University of Saint Joseph

COVID-19 Coordinator (Name and Title): Rhona Free, President

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Intended date of arrival of the first students (on or after August 10): August 29 (August 14 for students to quarantine from states on the Travel Advisory and international students)

Intended date of classes starting: August 31

Intended duration of the fall semester or quarter: Through December 19, 2020

Date submitted: August 1, 2020

PART 1 - PLAN FOR REPOPULATING THE CAMPUS (the reentry of students)

Classrooms:

USJ classes in West Hartford and in the School of Pharmacy in Hartford will be conducted in classrooms and laboratories where 6-foot spacing has been established using both square foot capacity and measured distance between student desks or stations. This has been accomplished by moving classes into larger rooms, primarily non-instructional space as required. Technology has been installed in these rooms to support both face-to-face instruction and students who are participating synchronously via technology. With an insufficient number of large rooms, classes that have multiple meetings each week have been assigned a rotating schedule with some meetings on-ground and others conducted virtually. On-ground classes will also be offered virtually, resulting in an expectation that the number of student attendees will be between 75% and 80% of course enrollment.

The following procedures and protocols will be implemented at USJ where six foot spacing is not possible, i.e. for clinical training and physical examinations.

On-Campus Skills Labs for Physical Examination and Clinical Procedures

Upon review of the guidelines¹ published May 8, 2020 by the State of Connecticut, the functions performed in the “Hair Salons & Barbershops” sector most closely mirror the activities required for in-person instruction and practice of clinical skills and medical procedures required in Physician Assistant (PA) and Nursing programs. This scenario does not expose the students to the direct care of patients, but does violate the “social distancing” guidelines which require a separation distance of six feet and requires that the students physically touch another individual in the course of practicing physical examination skills.

Protocol

- On-campus skills instruction and assessment shall be provided in accordance with the reduced capacity restrictions, as well as training, health screening, and contact logging as required by USJ policy.
- When students must practice skills upon each other, they will be assigned as a pair minimizing cross-contact and multiplication of exposures. The physical examination stations will be located in every other bay to ensure minimal exposure and establish distance between the student pairs.
- Students and faculty shall be required to wear face masks that fully cover the nose and mouth, a face shield, and non-sterile gloves when performing physical examination and procedures skills.
- No procedures shall be performed that would require removal of the face mask. Thus, examination of the nasal structures and oral cavity shall be deferred, with the student required to clearly articulate the pertinent examination components as if they had been performed.
- Proper donning and doffing of personal protective equipment (PPE), followed by handwashing shall be required for each session, in accordance with CDC guidelines.
- Faculty and students shall be required to complete training for the proper donning and doffing of PPE.

¹ Lamont, N. Reopen Connecticut: Sector Rules for May 20th Reopen, May 8, 2020 available at https://portal.ct.gov/-/media/DECD/Covid_Business_Recovery/CTReopensHairBarbershopsC4V1.pdf?la=en Retrieved 5/20/2020

- CDC donning/doffing PPE and handwashing posters shall be displayed in the skills stations and laboratory locations.

Supplies and Contingencies Required:

- Surgical Masks
- Face shields
- Gloves (increased supply)
- Hand Sanitizer (increased supply)
- Hand soap/dispensers (increased supply of soap)
- Functioning touchless paper towel dispensers
- Paper towels (increased supply)
- Surface wipes (increased supply)
- Cleaning protocol as determined by USJ facilities
- Screening and logging as defined by USJ policy
- Signage (can be printed and laminated 8.5x11 by program).
- FIT-testing equipment
- Health services personnel to assist in FIT Testing

Dining Halls:

Six feet physical spacing has been achieved in USJ’s dining hall by removal of chairs and relocation of remaining furniture. All dining areas will be opened for all meals. Occupancy will be monitored and when maximum occupancy allowed for spacing is achieved, students will be encouraged to get grab and go meals. Faculty and staff will be encouraged to purchase grab and go food from the Jay’s Nest rather than eat in the dining hall. With reduced numbers of students and faculty on campus given remote participation in classes, dining space is expected to be sufficient. Outdoor patio furniture has been located immediately outside the dining hall to provide additional space.

Sodexo is USJ’s food service provider. They have developed the following COVID-19 Preparedness Plan for University of Saint Joseph

Sodexo is committed to providing a safe and healthy workplace for all our workers, customers and clients. To ensure we have as safe and a healthy workplace as possible, we have developed the following COVID-19 Preparedness Plan in response to the COVID-19 pandemic. Our goal is to mitigate the potential for transmission of COVID-19 in our workplaces and communities, and that requires full cooperation among all employees, clients and customers. Only through this cooperative effort can we establish and maintain the safety and health of our workplace.

Our employees are our most important asset. Cross-Segment knowledge and subject matter expertise have been essential in creating this template, which also follows Centers for Disease Control and Prevention (CDC) and OSHA guidance related to COVID-19 and addresses:

- *Employee Screening*
- *Contact Tracing*
- *Handwashing, Hygiene and Respiratory Etiquette*
- *Use of Face Coverings*
- *Social Distancing Requirements*
- *Cleaning, Disinfecting, and Ventilation*

- *Communications and Training*

Employee Screening

All employees have been issued and are required to follow Sodexo's Policy on Employee COVID-19 Safety Measures, which includes the requirement for employees to self-monitor for signs and symptoms of COVID-19 daily before arriving at work. Employees who: (1) have symptoms of COVID-19 (not due to a known cause such as asthma, allergies or chronic sinusitis); (2) are asymptomatic but have been diagnosed with COVID-19; or (3) have had close, prolonged contact with someone with COVID-19 symptoms or a COVID-19 diagnosis cannot report to work and must inform management so Sodexo can follow its established protocol to ensure the safety of other employees and our clients and customers.

Employees who are unable to work may be eligible for paid sick time or other benefit time to compensate them.

Contact Tracing

Sodexo has implemented a thorough contact tracing process for management and/or Human Resources to use when a Sodexo employee has COVID-19 symptoms or a COVID-19 diagnosis. As part of this process, Sodexo will identify the following, at a minimum, related to the employee with COVID-19 symptoms or diagnosis:

- *The last time the employee was at work*
- *The areas where the employee was present*
- *Days/hours worked in the 48 hours prior to symptoms onset*
- *All employees/external individuals (client, applicants, vendors) with whom the employee came in close contact (within 6 feet for prolonged time) within 48 hours prior to symptoms onset. Sodexo will contact all individuals who have had close contact and advise them of necessary precautions they must take, including remaining out of work, in accordance with CDC and local guidance/requirements.*

Handwashing, Hygiene and Respiratory Etiquette

All employees have been instructed to frequently wash their hands using correct handwashing techniques with soap and water (for at least 20 seconds) and dry hands thoroughly, preferably using a disposable paper towel. Employees have been informed that handwashing is more effective than alcohol-based hand rub/gel, which is not normally necessary outside of the Healthcare/Seniors Segments. The use of gloves is not a substitute for correct hand hygiene/washing.

Hand-sanitizer dispensers (that use sanitizers of greater than 60% alcohol) will be provided when feasible.

Employees have been instructed to avoid touching their eyes, nose or mouth and to cover their mouth and nose with their sleeve or a tissue when coughing or sneezing. They should dispose of tissues in provided trash receptacles and wash or sanitize their hands immediately afterward.

Use of Face Coverings (Revised per University policy):

All employees will be required to wear face masks. Sodexo will provide to employees at a minimum at least 2 disposable face masks per shift and/or up to 5 reusable/washable face masks.

Social Distancing Requirements:

Social distancing of six feet will be implemented and maintained between employees, customers and visitors in the workplace through the following:

- Separate entrance and exit at McGovern
- Floor signage located throughout all dining areas
- Plexiglas guards at POS systems and all stations
- Reduced seating in McGovern current regulation is 50% seating capacity.
- Stanchions used in certain areas including the Dessert Station, Beverage Station, Jays Nest and the aisle between Al Dente station and Simple Servings
- Create one-way traffic patterns in McGovern

If health department requires any additional measures, all suggestions will be implemented and become part of the playbook

Cleaning, Disinfecting, and Ventilation

Regular housekeeping practices are being implemented, including routine cleaning and disinfecting of work surfaces, equipment, tools and machinery, delivery vehicles and areas in the work environment, including restrooms, meeting rooms, checkout stations, and drop-off and pick-up locations. Frequent cleaning and disinfecting will be conducted in high-touch areas, such as phones, keyboards, touch screens, controls, door handles, elevator panels, railings, copy machines, credit card readers, delivery equipment, etc.

High Level cleaning and disinfecting will take place in between meal periods and at end of day. Unit will use approved disinfecting product per Sodexo guidelines. Appropriate and effective cleaning and disinfectant supplies will be purchased and are available for use in accordance with product labels, safety data sheets and manufacturer specifications and are being used with required personal protective equipment for the product.

Communications and Training

This COVID-19 Preparedness Plan was communicated to all employees and necessary training was provided, including obtaining the one-time signature from every employee acknowledging Sodexo's Policy on Employee COVID-19 Safety Measures. Additional communication and training will be ongoing and provided to all employees who did not receive the initial training. Instructions will be communicated to customers and visitors regarding: drop-off, pick-up, delivery and in-store shopping, where applicable, social distancing between customers and employees; required hygiene practices. Customers and visitors will also be advised not to enter the workplace if they are experiencing symptoms or have contracted COVID-19. Management will update unit/office specific safety and health requirements and training as necessary.

Menu

All Items will be available for Take-Out. Condiments will be in portions packets at each respective station. The Beverage station will be self-serve with single use cups. Cereal Bar will go to individually packaged cereals. All stations will be monitored by staff and frequent sanitization of all high touch areas will take place regularly.

Breakfast:

- *Prepackaged yogurt, fruit, granola, breakfast breads all individually wrapped for grab and go.*
- *Breakfast Sandwiches, Scrambled Eggs, Breakfast meat, Potatoes will be made to order and either plated or foil wrapped to go for customers.*

Lunch:

- *3 premade salads daily w/ protein options to add on. Served salad bar plus full made-to-order deli w/ specialty sandwich premade and served by attendant.*
- *Al Dente (Pizza, Pasta): Assorted Large 16" Pizzas sliced into 8s served by attendant, specialty pizza and or calzone daily, two sauces and daily pasta to be served by attendant. Pizza to be placed in retail triangle boxes for to go option. Pasta served on either China or take out container*
- *Grill: Burgers, Hot Dogs, Grilled Chicken, Fries and specialty sandwich will be served to all guest: Portion Control condiments will be available at customer's request. All items portioned/individually wrapped including limited time offerings*
- *Dessert Station: Individual wrapped assorted desserts to be self-serve (Soft Serv Ice Cream offline)*

Dinner:

- *3 premade salads daily w/ protein options to add on plus served salad bar with dressing in PC packets and served by attendant*
- *Classics: Entrée, Starch and Vegetable to be served by attendant*
- *Al Dente (Pizza, Pasta): Assorted Large 16" Pizzas sliced into 8s served by attendant, specialty pizza and or calzone daily, two sauces and daily pasta to be served by attendant. Pizza to be placed in retail triangle boxes for to go option. Pasta served on either China or take out container*
- *Grill: Burgers, Hot Dogs, Grilled Chicken, Fries and specialty sandwich will be served to all guest: Portion Control condiments will be available at customer's request. All items portioned/individually wrapped including limited time offerings.*
- *Dessert Station: Individual wrapped assorted desserts to be self-serve*

Athletics:

USJ student-athletes will return to campus with the rest of the student body. The Great Northeast Athletic Conference will not sponsor conference play for fall sports so there will be no conference competitions for USJ student athletes. Training and practice protocols will follow the NCAA Resocialization of Collegiate Sport Checklist.

Spaces where students congregate:

Six-foot spacing has been achieved where students congregate through removal of furniture in lounges and library, removal or disabling of equipment in the sports center, and procedures requiring appointments for face-to-face services. USJ does not provide transportation services.

Residence Halls:

The guidelines for residence hall/dormitory density are being followed allowing for roommates and suitemates to be treated as a family unit. Prior to COVID, USJ had not converted rooms from doubles to triples and all bedrooms had furniture and beds to accommodate 6-foot spacing.

Beyond the room/suite 6-foot spacing is being achieved through removal of furniture and closure of community kitchens with appliances disabled.

USJ has allocated three private bedroom with private baths in the traditional residence hall for students who must be isolated. Students in traditional residence halls who test positive will be encouraged to return home to isolate or quarantine and with over 92% of residential students coming from Connecticut, this would be feasible for most of them. Students in suites will be isolated as a family unit with a student who tests positive for COVID being placed in a separate single room with private bath.

Students at greater risk for complications from COVID-19 may request to be assigned to single rooms. Any undergraduate student may participate in classes remotely and students with significant health issues will be encouraged to remain at home.

Residence hall/dormitory bathrooms

Guidelines for residence hall/dormitory bathrooms are being followed.

Bathroom user are being informed of the following policies and signs are posted for reinforcement:

- Minimize time in all shared bathrooms.
- No cell phone use in shared bathrooms.
- Personal items should not be stored in shared bathrooms.
- Toilet lids, if present, should be closed before flushing.

Multi-stall shared bathroom users:

- Toilets and showers are separated by barriers.
- For sinks and open showers with less 6 feet of separation dividers have been inserted or water turned off to prevent users closer than 6 feet
- Bathrooms are assigned by zone and users are assigned to specific bathroom

Suitemates who are otherwise treated as a family unit:

- Will share a common bathroom.
- Students quarantined because of close contact with a COVID-19 positive roommate /suitemate, will continue to share a bathroom among themselves, but others will not be allowed to use the suite bathroom.

Cleaning/Disinfecting practices

- Multi-stall communal bathroom bathrooms will be fully cleaned/disinfected by housekeeping staff a minimum of once daily, using products that meet EPA's criteria for use against SARS-CoV-2.

- Bathrooms shared only among roommates or suitemates will be cleaned regularly by housekeeping staff.
- All bathrooms: Disinfectant supplies will be placed near sinks, shower stalls and toilets and users will be instructed to
 - Wipe sink basin/faucet handles and soap dispensers following use.
 - Wipe the basin of the tub/shower, and faucet handles after use
 - Wipe flush handle, seat, and doors / latches of stalls after use.
- Paper towel dispensers are available. Hand dryers deactivated.
- Hands-free garbage bins available.

Ventilation:

- Bathroom have exhaust systems that meets applicable building codes and have been tested to ensure that the exhaust system is working properly and that the bathroom is under negative pressure.
- If the bathroom is not required to have an exhaust system, students and cleaning staff will leave windows open where and when possible.

Implementation:

- R.A.s returning before August 29 will be involved in reviewing plans in place for them relative to meeting the needs of all residential students returning for the fall semester.
- Signage will educate and remind users of these guidelines.
- An anonymous system for students to report concerns is in place and information will be posted with instruction for use.

Orientation/Arrival:

In anticipation of limitations on group size, USJ has conducted a series of virtual orientation activities for students and parents over the summer. New Student Orientation kicked off with a car parade on Monday, June 22 at which students picked orientation materials and a USJ mask. Virtual orientation sessions for students and families have been conducted since June 22. The final Parent/Family Panel discussions are scheduled for Tuesday, August 18 at noon and Wednesday, August 19 at 6 p.m. and will discuss the following topic areas:

- Vision for Future. Value and Values.
- Confidence in Decision to Enroll at USJ
- Academic Experience
- Residence Life/Dining
- Student Life and Engagement
- Campus Safety
- Health Services (and safety of students while on campus)
- Protocols, Safety and Adjustments during COVID

Parents and family members will have watched an informational video prior to the Panel Discussion, so the panelists are asked to offer a 2-3 minute overview and then open for Q&A. The sessions will be offered via Black Board Collaborate and each panelist will be set up as a moderator, so the participating students, parents and family members can see and hear the panelists and type in questions for response. Sessions will be recorded for future viewing.

USJ's traditional 3-day Welcome and move-in program has been condensed due to limitations on group size. New students will come to campus on August 29 and be divided into small groups for orientation activities that afternoon and evening and on August 30.

Personal protective equipment:

Masks: USJ has approved and implemented a Mask (Face Covering) and Distancing Policy that is posted online and will be incorporated in condensed form in course syllabi and other documents.

Fall 2020 Mask & Social Distancing Policy (Effective Fall 2020 semester or until rescinded)

In keeping with the University's Core Values of hospitality and respect, and to enhance the safety of the entire USJ community, the following Mask & Social Distancing Policy is in effect at USJ. All students, faculty, and staff play a role in protecting their own health and the health and well-being of others.

1. Masks and Face Coverings

- *Students, faculty, staff and visitors MUST wear masks or face coverings, completely covering their mouth and nose while in any USJ campus building common space (e.g. classrooms, labs, department offices, conference rooms, hallways, library, O'Connell Center, McGovern Hall, etc.), including residence halls, except when alone in a private office, residence hall room with roommates only, or bathroom.*
- *Students who are not in compliance will be reminded to put on a mask/face covering and if they do not comply, will have to leave the area. Students who do not comply may participate only in remote learning and online classes.*
- *Students, faculty, and staff must wear masks or face coverings in any outdoor location on campus (including walking between buildings), where six (6) feet of physical (social) distancing is not possible.*
- *Masks or face coverings may be removed when eating or drinking in public areas on campus but should be replaced as quickly as possible when within six (6) feet of another person.*
- *Students who are not able to wear a mask due to a documented disability or medical reason, must seek an accommodation from the Office of Accessibility Services (contact: Jennifer Boylan, Coordinator of Student Accessibility Services at Accessibility@usj.edu or 860.231.5481) prior to arriving on campus.*
- *Employees should contact Human Resources for accommodation related to this policy.*

2. Social Distancing Requirement

- *Students, faculty, and staff must maintain six (6) feet of physical (social) distancing at all times on campus, whether indoors or outdoors.*
- *Residential students should refer to their Residence Hall Contract for further guidance on common areas and living spaces within the residence halls.*
- *No visitors are allowed in residence halls. This includes family members, friends, and USJ students who do not live in on-campus housing.*

3. Enforcement

All members of the USJ community play a role in enforcing this policy by reminding others to wear a mask/face covering and to maintain distance. Students who fail to comply with the policy will

be referred to the Office of Student Conduct/Student Affairs for a disciplinary violation and may be subject to immediate removal from the campus.

Reusable masks were given to incoming students in orientation packets. Continuing students are being advised to bring masks. Masks are available from the Department of Public Safety.

Other PPE requirements:

Sodexo provides USJ's Facilities and Dining Services. Policies/procedures related to dining hall staff were addressed earlier. Facilities staff are also provided with training by Sodexo and PPE by Sodexo and USJ. USJ's Student Health Services staff have been provided with the necessary PPE. Faculty are being provided with face shields if desired.

Disinfection:

USJ has installed hand sanitizers at entrances to all buildings and common areas including classroom buildings and the dining hall. Cleaning solutions and paper towels are provided near shared equipment such as copiers and in bathrooms. Signage is posted around campus providing reminders to wash hands, wear a mask, and maintain distance; and common spaces are cleaned frequently according to general guidelines for businesses.

Travel:

USJ has implemented an automated daily health check that includes a question about travel. Individuals who respond indicating that they have travelled will be contacted by Student Health Services or Human Resources to assess the need for quarantine. The university will not fund travel outside Connecticut except for travel consistent with the Travel Advisory in effect at the time.

Staffing:

USJ has implemented an automated training program that instructs faculty and staff not to come to campus if they have COVID symptoms and has an automated daily health check for students, faculty, and staff that includes questions about COVID symptoms. Any respondent who indicates that they have symptoms is contacted by Student Health Services or Human Resources to assess the need for quarantine.

Employees who have conditions that put them at greater risk from COVID complications have been provided with instructions about how to apply for work-from-home. Faculty who meet these criteria are able to teach remotely.

Students who have conditions that put them at greater risk from COVID complications have been advised that they may take courses and access student services remotely and that they do not need to come to campus. Residential students at greater risk may apply for single rooms.

Access to campus:

USJ has posted signs on the campus perimeter that the campus is closed to the public.

Housing policies have been revised to prohibit guests from other residence halls or visitors from off-campus, including family and friends.

Any campus visitor who enters a building is required to complete the Daily Health Check in print form.

Facilities that bring visitors to campus, including the Sports Center, Chapel and Art Museum, remain closed to the public. The Autorino Center is not scheduling events for off-campus visitors.

Except for classes, campus gatherings comply with restrictions on attendees for indoor and outdoor gatherings.

Campus admissions visits and tours are conducted in compliance with rules for gathering size and the campus Mask and Distancing policies.

Contracted staff are expected to abide by the same requirements/expectations as employees.

Policies for employees have been and will continue to be applied to contracted staff and vendors.

PART 2 – PLAN FOR MONITORING THE HEALTH OF STUDENTS, FACULTY AND STAFF

Testing of students in residential institutions for the COVID-19 virus:

COVID-19 Testing

USJ has made arrangements with a national health care provider to conduct COVID-19 Diagnostic PCR Swab Testing with quick result time (within 48 hours). Information on how to obtain testing through this organization will be provided to students by August 4. The organization includes more than 150 urgent care clinics across the country. Students may submit documentation of a negative test result from any provider. Test results must be submitted prior to arrival on campus directly from the provider and/or by email from the student. Students will also be advised to print and bring hard copies of test results.

Commuting students who are Connecticut residents: COVID-19 testing will not be required for Connecticut commuter students living at home or off-campus.

Students residing in residence halls: All students who will live in on-campus housing will be required to have a negative test result as close to the time of arrival on campus as possible, preferably within 72 hours but no later than 14 days in advance of moving into their residence hall. Students will be advised to send test results to USJ Student Health Services prior to arriving on campus. Local students who have not received test results will not be allowed to move onto campus until they have documentation of a negative test.

Out-of-state students and international students: Whether they will live on-campus or off-campus, students whose permanent residence is not Connecticut will be required to have a negative test result as close to the time of arrival on campus as possible. The test must be administered preferably 72 hours but no earlier than 14 days in advance of moving into the residence hall or attending class. If an out-of-state or international student arrives at USJ with documentation that they have been tested but have not received the results, they will be required to quarantine on-campus or off-campus until USJ Student Health Services receives a negative result.

Students from states on the Travel Advisory list and international students:

Undergraduate students whose permanent residence is listed on the current restricted travel list and international students have been told that they must arrive in Connecticut by August 14 to quarantine for 14 days even if they have a negative COVID test. Pharmacy and Physician Assistant Studies students from these locations or who must travel to these locations for clinical rotations will be required to quarantine for 14 days upon arrival or return to Connecticut.

For residential students from these locations, instructions have been sent regarding policies and procedures for quarantine on campus. These arrangements are detailed later in this document in the Part 3 section on Quarantine Protocol.

Ongoing testing of students for the COVID-19 virus:

Through its arrangement with a national health care provider that has a local office in West Hartford, USJ will test 5% to 10% of residential students and residence hall staff on an ongoing basis. This may be

random or may focus on specific groups. The first round of tests will include out-of-state and international students. In following weeks, testing will be targeted to student-athletes, residential students in clinical settings, and students in other groups with greater likelihood of contact with COVID-positive individuals.

Students with COVID symptoms will be tested by a local provider with whom USJ has an agreement or by USJ Student Health Services. For outside testing, students will be advised to call the provider (2 miles from campus) to schedule an appointment for diagnostic swab testing. Testing is performed seven days a week, as well as telemedicine screenings to review symptoms with a physician. USJ will facilitate transportation if needed. USJ Health Services alternatively has the ability to obtain specimens for pick up by local laboratory services. Students with symptoms will be instructed to isolate at least until test results have been confirmed.

Appointment of a COVID-19 Coordinator:

USJ President Rhona Free is the COVID-19 Coordinator and communicates with coordinators from other campuses via Zoom calls with the President of the Connecticut Consortium of Independent Colleges.

Protocol for collecting information about COVID-19 cases

USJ's automated process requiring a Daily Health Check for students, faculty, and staff will direct information about individuals with COVID symptoms to either Human Resources or Student Health Services. A mandatory online training program for faculty and staff includes a slide with the following instructions for those who test positive for COVID. Students will be provided with comparable training either online or in-person about how to inform the university of a positive COVID test.



Monitor Your Symptoms

- If your physician has diagnosed these symptoms as chronic and unrelated to COVID-19, it is acceptable for you to come to campus.
- If the symptoms worsen or are unusual in any way please stay home and contact your physician. If you test positive for COVID-19, please contact your direct supervisor & Human Resources immediately, and continue to stay home until the criteria to discontinue home isolation are met, in consultation with healthcare providers, state and local health departments.
- Employees who are well but who have a sick family member at home with COVID-19 should notify their supervisor & Human Resources and follow CDC recommended precautions.

Employees have been and will continue to complete a daily contact log reporting individuals with whom they had contact. USJ's contract with a national health care provider incorporates testing for

symptomatic students.

USJ has created a COVID concerns reporting tool using Maxient that faculty, staff, and students will be encouraged to use to automatically inform appropriate administrators about any deficiencies in safety protocols and procedures or about individuals with COVID symptoms.

PART 3- PLAN FOR CONTAINMENT

Isolation space:

USJ has set aside three single rooms with bathrooms for students in traditional residence halls who need to be isolated. Students in suites will isolate in their suite. Food delivery from Sodexo will be available for students who are isolated. The 92% of residential students whose primary residence is in Connecticut will be encouraged to return home to isolate.

Isolation protocol:

USJ has implemented contact tracing for faculty and staff using a daily contact log. For students, contact tracing will include course attendance records, records of participation in co-curricular activities, residence hall contacts including individuals sharing a bathroom, and card swipe data. Additional on-campus tracing methods are being developed. The West Hartford-Bloomfield Health District will be contacted for contact tracing beyond campus. Students will be asked to enroll in ContaCT.

Students who have had close contact with a COVID-positive individual will be offered the opportunity to isolate on campus in rooms set aside for this purpose. If these rooms are full, affected students will remain in their rooms and will be assigned to bathrooms that are used only by students in isolation. These bathrooms will be designated as such and other students in the area will be directed to other bathrooms.

Medical care for those isolated:

USJ does not have an infirmary. Students who test positive for COVID-19 will be encouraged to return home to quarantine. With 92% of students residing in Connecticut, this is feasible for most students. Student Health Services employs one full-time nurse and two part-time nurses including one Nurse Practitioner who will monitor health of students who test positive (in-person and/or via telehealth) but cannot return home. If students require more than monitoring they will be referred to local providers.

Quarantine protocol:

USJ intends to quarantine students who are judged to require it and has designated rooms and feeding arrangements for students.

See above for isolation in cases of a positive test, a symptomatic student, or a student with close contact with COVID positive or symptomatic students. In addition, USJ has implemented plans for quarantine of students who are coming from states on the current Travel Advisory list or from other countries. Commuting students are being advised that they must self-quarantine off campus for two weeks before attending class or visiting campus.

The following guidance is being provided for students moving to USJ Residence Halls from states on the Travel Advisory list or from other countries, in addition to being informed that they should arrive on August 14 (two weeks before other students) with a negative COVID test.

Moving into USJ's Residence Halls

Arriving on Campus: Students should arrive on campus and move in promptly at the assigned time based on communications from the Office of Residence Life.

Masks and Face Coverings: Students must arrive on campus wearing a mask or face covering and keep it on while they move into their residence hall.

Testing: Students must submit a recent negative COVID test result to Student Health Services prior to arrival on campus to be cleared to move into the residence hall. Students will receive their room key at check in, as well as instructions for moving in. Students have 90 minutes to move in, and may have only one guest assist them with this process.

Quarantine Experience at USJ.

1. Will students be allowed to socialize with other students in quarantine?

Students will be able to socialize with the other students quarantining on the same floor. Per public health guidelines, floors or groups of students will be treated as a "family unit." Students will not, however, be able to socialize with students outside of their family unit.

2. How will meals work while in quarantine? What if students want a snack during the day?

Students will be provided three meals a day. To comply with Connecticut Reopening guidelines, residence hall kitchens (except in suites) will not be accessible. Students should plan on bringing non-perishable snacks and drinks with them, such as trail mix, fruit cups, cookies, water, etc.

3. What if I have special dietary needs? Can those be accommodated while in quarantine?

Absolutely. Food Services is prepared to meet the dietary needs of our students.

4. Will students be required to wear masks while in their quarantine residence hall?

You will not need to wear a mask while in your residence hall room; however, you will need to wear a mask or face covering while in public spaces on your residence hall floor such as in the hallways and floor lounges. You will need to wear a mask when around individuals outside your residence hall family unit.

5. Will students have shared bathrooms while in quarantine?

Students will share restrooms with other individuals within their family units. Supplies will be provided to wipe the bathroom down before and after use.

6. Can students go outside while in quarantine?

Yes, there will be outdoor time during the 14-day quarantine, but there will be guidelines which will be shared with students during their welcome meeting when they move in.

7. Will students have access to laundry facilities while in quarantine?

Yes, students will have access to laundry. Students within family units will have designated times to do their laundry.

9. Who will supervise and monitor students in quarantine?

Staff from the Office of Residence Life will do rounds in the building, as well as virtual check-ins with

students. There will also be 24-hour Public Safety Officers on campus at all times.

10. Can students have guests while they are in quarantine?

No. There will be no visitors or guests, including family and friends, allowed in residence halls at all in fall 2020 and this includes the quarantine period. Although students will be able to leave the residence halls to be outdoors, visitors and guests will not be allowed on campus.

11. Can I leave campus during the quarantine?

No. The purpose of the quarantine is to reduce the transmission of COVID-19 and this will require that students do not come in contact with anyone except the students in their residence hall family unit.

12. How long is the self-quarantine?

The advisory requires students coming to Connecticut from affected states/areas to self-quarantine for a period of fourteen (14) days from the time they were last in the affected state/area. So, the clock begins from the moment you arrive in Connecticut.

13. Will Counseling and Health Services be available during quarantine?

Yes. Both Counseling and Wellness Center and Student Health Services will be offering telehealth visits during office hours.

Contact tracing. Declaration of how the institution intends to conduct contact tracing.

USJ has implemented contact tracing for faculty and staff using a daily contact log. For students, contact tracing will include course attendance records, records of participation in co-curricular activities, residence hall contacts including individuals sharing a bathroom, and card swipe data. The West Hartford-Bloomfield Health District will be contacted for contact tracing beyond campus. Students will be asked to enroll in ContaCT.

In addition, faculty in USJ's Department of Nutrition and Public Health intend to create a USJ Volunteer Contact Tracing Student Corps (CTSC) through which students complete either the COVID-19 contact tracing training by John Hopkins or Making Contact: A Training for COVID-19 Contact Tracers by Associations of State and Territorial Health Officials. Nutrition/Public Health faculty will supervise enlisted CTSC members. This contact tracing effort would be in collaboration with the local health department as well as schools and departments across USJ's campus.

Liaison with regional hospitals and health care facilities.

USJ has agreements and relationships at two local hospitals for Workers' Compensation (St. Francis Hospital) and for student athletes (Hartford Health Care). In addition, the contracted testing provider-partner offers Urgent Care services.

PART 4 – PLAN FOR SHUTDOWN

Shutdown initiated by the institution if a serious outbreak occurs on campus:

With 92% of undergraduate students residing in Connecticut and 80% of graduate students having Connecticut as their permanent residence, most USJ students can easily return home if a campus shut-down is required because of a serious outbreak or a state mandate. Students who are in isolation or quarantine because of a positive test or close contact with a COVID positive individual will be allowed to remain on campus for 14 days and meals and other services will be provided.

All students will be able to continue class participation online as courses are all planned for HyFlex delivery in fall 2020.

When USJ shut down in March 2020 all but 3 residential students relocated quickly with no need for special assistance. USJ intends to allow students to remain on campus over Thanksgiving to reduce the number of students who are leaving campus only to return a few days later and to avoid travel on the busiest travel dates of the year. Students who choose to leave campus and not return after Thanksgiving will be able to complete most coursework and exams online.

Shutdown of the State:

As was the case in March 2020, USJ will follow the instructions of the Governor if it is determined that a statewide shutdown is required. Most USJ students live in Connecticut and adjacent states and can quickly move off-campus. Students from other states and countries will be provided assistance with travel back to their homes or will be provided with necessary services on campus if traveling home is not possible.

Plan for continuation of instruction if a shutdown occurs:

On May 28, 2020, USJ announced that it would plan for HyFlex delivery of courses in fall 2020 with all courses designed to switch to online delivery if necessary. Courses have been designed accordingly except for internship, field experience, clinical, and some health care laboratory courses. Students in these courses will have opportunities to complete course work in the spring semester or as soon as feasible without additional cost.