

TRINITY COLLEGE

Health and Safety Plan for Reopening



Trinity College
HARTFORD CONNECTICUT

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Introduction.....	3
Purpose and Scope.....	4
Authority.....	3
Situation and Facts	3
Key Plan Decision Points.....	4
Planning Assumptions.....	4
State of Connecticut Gating Conditions Residential Colleges.....	5
Repopulation.....	5
Return to Campus – Overview.....	5
Fall Academic Calendar.....	5
Move In.....	6
Education.....	6
Pre-arrival and Arrival Testing.....	6
At Risk Populations.....	7
Policies to Reduce Social Contact.....	8
Dining Halls and Food Service.....	9
Cleaning of Residence Halls, Classrooms, Other Common Spaces..	10
Classrooms, Labs, and Other Learning Environments.....	10
Spaces Where Groups Congregate.....	11
Shuttles.....	11
Travel	11
Visitors.....	11
Athletic Events and Spectators.....	12
Religious Activities.....	12
Communicating the Reopening Plan.....	13
Monitoring.....	13
Coordinator.....	13
Testing.....	13
Daily Symptom Screening.....	14
Home Healthcare Kits and On Campus Living Agreement.....	14
Containment.....	15
Coordinator.....	15
Employees.....	15
Students.....	16
Contract Tracing.....	18
Personal Protective Equipment.....	19
Shutdown.....	19

Introduction

According to the United States Department of Health and Human Services (HHS) “a pandemic is a global disease outbreak. A pandemic occurs when a new virus emerges for which there is little or no immunity in the human population, begins to cause serious illness and then spreads easily person-to-person worldwide. A pandemic is likely to be a prolonged and widespread outbreak that could require temporary changes in many areas of society, such as schools, work, transportation and other public services”.

Purpose and Scope

The purpose of the Health and Safety Plan for Reopening is to:

- Develop strategies and practices that conform to federal, state, and other guiding documents to safely resume and support on-campus learning, residential living, and other activities on campus.
- Develop strategies and practices to mitigate the introduction and spread of illness on campus.
- Develop strategies and practices to monitor and manage the health, safety, and illnesses of students, faculty, staff, and guests.

This plan is a college-level plan that guides the response of college personnel and resources throughout the reopening of the Hartford Campus.

Authority

States have the primary responsibility for public health matters within their borders, including isolation and quarantine under the authority of Section 361 of the Public Health Service Act (42 USC 264).

In Connecticut, Public Act 03-236 establishes criteria and mechanisms for declaring a public health emergency. Under a Declaration of a Public Health Emergency, the Governor may order the Commissioner of Public Health to implement a response plan, isolate and quarantine groups and/or individuals, and vaccinate. In the absence of a declared public health emergency, the authority to order isolation and quarantine abides solely with the local Director of Health.

Authority for a College’s plan for emergency operations is contained in Section 10-55a(c) of the Connecticut General Statutes, as amended.

Situation and Facts

Situation

Trinity College’s residential and academic setting provides numerous opportunities for close contact involving large groups of individuals such as classrooms, residence halls, various College activities, gathering places, and athletic events. Such contacts, while central to the college experience and mission, increase the risk of transmission of illness from person to person. In addition, the global nature of the College’s programs, research, business, and travel increases the risk of faculty, staff and students being exposed to infectious diseases.

Facts

- COVID-19 is a respiratory disease that spreads easily from person to person and may result in serious illness or death.
- On January 30, 2020, the World Health Organization (WHO) declared the COVID-19 outbreak a Public Health Emergency of international concern.
- On January 31, 2020 the United States declared a Public Health Emergency.
- On March 10, 2020, the Governor of Connecticut issued a State of Emergency as a result of the COVID-19 outbreak in the United States and its confirmed spread in Connecticut.
- In March 2020, Trinity College transitioned to remote learning, removed almost all of its student residents, and required that non-essential staff and faculty telework. Although the College continues to operate, normal operations of the College have not resumed.

Key Plan Decision Points

The State of Connecticut, U.S. Centers for Disease Control (CDC), Hartford Health Care, and other institutions such as Johns Hopkins University and the American Enterprise Institute will provide milestones and guiding documents to assist in the development of appropriate strategies and practices to be taken when the Hartford Campus reopens.

Planning Assumptions

- The return of students, faculty, and staff occurs in Phase 2 in many of the published guidance documents and plans. (Phase 3 of Connecticut guiding document)
- Reopening the College will increase the risk of COVID-19 spread on campus.
- In the absence of a vaccine, social distancing measures combined with case-based interventions, will be the key tools to reduce the spread of the virus.
- If the virus has a second wave that coincides with the start of flu season, the nation's health care system will likely be overwhelmed.
- Asymptomatic and pre-symptomatic people can transmit the virus to others before showing symptoms.
- The CDC recommends the use of simple cloth face coverings to slow the spread of the virus by keeping people, who may have the virus and do not know it, from transmitting it to others.
- Trinity College will be closely monitoring current guidelines provided by the Centers for Disease Control and Prevention (CDC), World Health Organizations (WHO), other healthcare experts and the governmental agency directives related to the COVID-19 outbreak and will periodically implement and update college policies and procedures related to its pandemic response based on these recommendations.
- In the event that there is a resurgence of the virus where there is a significant impact to Trinity College or to the community as a whole, it may be necessary to re-initiate large-scale physical distancing that may include remote learning and telework.

State of Connecticut Gating Conditions: Residential Colleges

- The prevalence of the disease must be low enough to safely resume campus operations. For residential undergraduate programs, public health experts recommend a sustained low and non-increasing rate of new hospitalizations in the state and in the community surrounding each college; this standard should be clearly articulated by the State.
- The State must ensure that colleges and universities have adequate supplies of diagnostic tests and adequate financial support to obtain, administer, and process them. Residential institutions must test students upon arrival, and at appropriate intervals thereafter in accordance with prevailing public health guidance. The allocation of tests to colleges and universities by the State is an essential pre-requisite for reopening.
- The State should enable institutions to have adequate capacity for contact tracing.
- The State should provide specific public health guidelines for colleges and universities, covering the wearing of facemasks, physical distancing, and the density of dormitories, dining halls, and classrooms.
- The State should ensure that adequate supplies of PPE and facemasks will be available to colleges and universities.
- Adequate surge capacity must be available in nearby health care facilities and hospitals.
- The State should provide a safe harbor from liability for those institutions that undertake the planning efforts as outline in the State's report.

Repopulation

Returning to Campus- Overview

Intended date of arrival of the first students: August 24, 2020

Intended date of classes starting: September 7, 2020

Intended duration of the fall semester: In person classes – September 7 to November 20

Fall Academic Calendar

Trinity College has approved a new academic calendar, designed to give students and their families' options and flexibility.

Fall courses will be offered in-person as much as possible. Some courses will be hybrid (with students in person and remote) and others will be fully remote. If conditions require it, all courses could pivot to remote learning.

Fall 2020

Sept. 7 Monday Labor Day (Classes begin)

November 13 Friday Last day of classes for 10-week courses

Nov. 16 – 20 Mon. - Fri. Final Examinations for 10-week courses

November 20 Friday Last day of in-person classes for 13-week courses

Nov. 21 – 29 Sat. – Sun. Thanksgiving Break

Nov. 30 – Dec. 11 Mon. – Fri. Last two weeks of remote classes for 13-week courses

Dec. 12 – 14 Sat. – Mon. Review Period

Dec. 15 – 21 Tues. – Mon. Remote Final Examinations for 10/13 week courses

All study away programs for fall 2020, domestic and abroad, are suspended.

Move In

Drop-Off for students who do not live in Connecticut designated “Hot Spots” and who live close to campus will begin on Sunday, August 16th and extend through Friday, August 21st. The drop off process is designed to decrease on campus density during move-in allow local students to drop off their belongings and leave campus. Students will sign up for a one-hour time slot to return to campus for the sole purpose of dropping off their belongings and will immediately return home. The maximum number of students for drop off is 50 per day.

Following the drop off period, the College will begin the move-in and check-in process. The Ferris Athletic Center will be utilized for check-in and will allow people to enter and exit the building through separate doors. Student arrivals will be prescheduled and the process will allow for the maintaining of six foot physical distancing.

- Student leaders will move in August 24th and August 25th.
- Students from states affected by the travel advisory will move in August 24th and August 25th.
- International students will move in from August 26th – August 28th.
- Upper-year students will move in August 31st through September 2nd.
 - Upper-year students living off-campus can return to check-in on-campus during this time.
- First-year students will move in September 3rd and September 4th (except those from “hot spots.”
 - New students living off-campus can check-in on-campus during this time.

First year orientation will be conducted virtually.

Health and Safety Education

Before reporting back to campus, all employees and students will be required to complete COVID-19 safety precautions training (symptom screening, social distancing, COVID-19 symptoms, self-quarantine and isolation protocols, and preventive measures).

Pre-Arrival and Arrival Testing

All students, faculty, and staff are being asked to self-quarantine for 14 days prior to their arrival on campus. All students will be required to provide documentation that they have a negative PCR COVID-19 test consistent with the time limits established by the State of Connecticut. Employees returning to work must provide the College documentation of a negative PCR COVID-19 test. Students, faculty, and staff testing positive or who have had a high risk exposure must notify the College, delay their travel to campus, and not arrive to campus until they receive approval to do so from the College.

Students, faculty, or staff arriving from areas designated to be “Hot Zones” by the State of Connecticut will be required to follow Executive Order 7III. Students will not be allowed to test out of the mandatory quarantine.

On campus testing will coincide with the arrival of students to campus. Students arriving without documentation of a negative PCR COVID-19 test will be tested upon arrival and quarantined in their residence until tests results are returned.

At Risk Populations

Students at high-risk for severe illness from COVID-19 will be asked to confidentially self-identify with the Student Accessibility Resource Center to discuss concerns. Once a “high-risk” status is assigned, the Student Accessibility Resource Center will engage the student and their family in conversations to make arrangements for the most acceptable, safe way for the student to engage in academic work. This may include remote/hybrid learning or deferring attendance for the semester.

Students who are at high risk include individuals who are age 65 or older and individuals of all ages with underlying medical conditions, particularly if not well controlled, including:

- Chronic lung disease or moderate to severe asthma
- Serious heart conditions
- Immunocompromised (Many conditions can cause a person to be immunocompromised, including cancer treatment, smoking, bone marrow or organ transplantation, immune deficiencies, poorly controlled HIV or AIDS, and prolonged use of corticosteroids and other immune weakening medications)
- Severe obesity (body mass index [BMI] of 40 or higher)
- Diabetes
- Chronic kidney disease undergoing dialysis
- Liver disease
- Pregnancy in the third trimester

Employees at high-risk for severe illness from COVID-19 will be asked to confidentially self-identify with their department chair or manager to discuss concerns and workplace situations. Employees at high risk include individuals who are age 65 or older and individuals of all ages with underlying medical conditions, particularly if not well controlled, including:

- Chronic lung disease or moderate to severe asthma
- Serious heart conditions
- Immunocompromised (Many conditions can cause a person to be immunocompromised, including cancer treatment, smoking, bone marrow or organ transplantation, immune deficiencies, poorly controlled HIV or AIDS, and prolonged use of corticosteroids and other immune weakening medications)
- Severe obesity (body mass index [BMI] of 40 or higher)
- Diabetes
- Chronic kidney disease undergoing dialysis
- Liver disease
- Pregnancy in the third trimester

In consultation with a designated healthcare provider and the supervisor, Human Resources will communicate with employees with self-identified risk factors regarding possible temporary alternative work arrangements including working remotely, shift alternatives, physical space considerations, etc.

Human Resources and the employee’s supervisor will work with employees in an interactive process to consider temporary accommodations that reduce chances of exposure to the

employee while working on-campus. These may include discovering what work can successfully be completed remotely, staggering arrival times, telework from home, and staggering in person days in offices with multiple employees in close contact.

Employees who are reluctant to return to work due to concerns for their own health, other family member's health, or concerns about the care of their children at home should contact their supervisor and Human Resources promptly to discuss possible work alternatives.

Policies to Reduce Social Contact

All employees and contracted employees, students, and visitors to the campus will be required or advised to:

- Engage in daily symptom screening and temperature screening (required).
- Wear a face covering (disposable mask or cloth covering that covers their nose and mouth) at all times, indoors or outdoors, unless they are alone in an enclosed area (required). Individuals who do not have a face covering will be given one. Refusal to wear a face covering will result in a prohibition to be on campus and may result in disciplinary action for a student or employee.
- Wear additional appropriate personal protective equipment as required for the situation to further reduce exposure (required).
- Hold meetings virtually, even while on campus (advised). In person meetings, social functions, or other group activities will not exceed ten (10) people indoors and twenty-five (25) people outdoors and only with appropriate social distance measures and face coverings in place.
- Whenever possible, limit surface contact when moving about or entering/exiting buildings (advised). For example, use elbows to push open doors, use stairs instead of elevators.

Individuals entering designated buildings with generally high foot traffic (e.g., Mather Hall, Library, Ferris Athletic Center) will be required to use designated entry points.

While screening measures help identify potential risks and quarantine/isolation measures prevent further exposure to students, other measures to reduce potential risk of exposure include:

- To the extent possible, students living on-campus will be assigned to single occupancy rooms. Where not possible, roommates and suitemates will be treated as a family unit and should follow proper CDC social distancing recommendations.
- Wear a face covering (disposable mask or cloth covering that covers their nose and mouth) at all times, indoors or outdoors, unless they are alone in an enclosed area. Individuals who do not have a face covering will be given one. Refusal to wear a face covering will result in a prohibition to be on campus and may result in disciplinary action.
- Six foot distancing will be maintained through the residence hall through the use of designated entrances/exits, directional travel and floor markings.
- Guidelines for residence hall and suite bathrooms are being followed to include cleaning, distribution of cleaning products, signage (i.e. minimize time in restroom), supplies and cleaning instructions for suite style bathrooms, and the prohibition of cell phones and personal items.

- Residence halls will only be accessible to students who reside in that building.

While screening measures help identify potential risks and quarantine/isolation measures prevent further exposure to faculty and staff, departments should establish and follow safety precautions, including physical distancing measures, within their work space. For example:

- Wear a face covering (disposable mask or cloth covering that covers their nose and mouth) at all times, indoors or outdoors, unless they are alone in an enclosed area. Individuals who do not have a face covering will be given one. Refusal to wear a face covering will result in a prohibition to be on campus and may result in disciplinary action.
- Work spaces will be reconfigured or marked to ensure 6 feet separation.
- Shifts and lunch/rest breaks will be staggered, when possible.
- Work schedules will be adjusted, as necessary, for personnel and telework will continue for those that can work from home.
- One-way traffic patterns will be established in the workplace, wherever possible.
- Meetings will continue to be held virtually, when feasible.

Dining Halls and Food Service

Chartwells (Compass Group USA), the College's food service provider, has partnered with the College to develop a comprehensive plan to mitigate the risk of infection and virus spread. The following measures are being taken:

- Compliance with the State's restaurant guidelines.
- Dining hall capacity reduced to establish six feet physical distancing within the facility (capacity is reduced approximately 70%).
- Increasing space between seats and designating alternative spaces on campus to sit and eat.
- Increased grab and go capacity and increased use of the Grub Hub preordering app.
- All associates will pass symptoms and temperature checks prior to each shift.
- All associates wear Compass approved masks as part of daily uniform.
- Back-of-House cleaning and sanitizing policies and procedures will be in place.
- Management of staff uniforms will be consistent with CDC guidelines.
- Plexiglass shields at all service and associate interaction points.
- Social distancing guides within the server and dining areas.
- Traffic flow management, focusing on one-way as much as possible.
- Gloves and handwashing every 15 minutes.
- Stations cleaned and utensils changed every 30 minutes.
- Porters in seating area will clean all high-touch surfaces, chairs and tables after each use.
- Chairs and tables disinfected at the end of each day, or when the dining hall is closed.
- Hand sanitizer at entrances.

Chartwells has identified three serving models that progressively restrict service options.

- Level 1: Prepared meals. Grab and go only.
- Level 2: Packaged meals. Limited seating and grab and go option.
- Level 3: Meals served by an associate. Limited seating and grab and go option.

It is anticipated that food service will begin with level 2 with social distancing measures put in place. Conditions on campus or in the community may require that service be moved to level 1 at any time.

Cleaning of Residence Halls, Classrooms, and other Common Spaces

ABM, the College's facilities and custodial contractor, had provided a number of COVID-19 related trainings to their staff including but not limited to: enhanced cleaning procedures, proper use of PPE, proper use of disinfectants, and maintaining social distancing.

ABM custodial staff will disinfect all buildings daily, and will continually clean classrooms, hallways, and bathrooms, as well as commonly shared areas and equipment (including computers and desks) consistent with the State's general guidelines for business. ABM presently uses a touchless cleaning process to clean all desks tops with microfiber rags and manually wipes down chairs and legs.

ABM uses the following cleaning products to disinfect all hard and high touch surfaces; Virex, Oxivir TB wipes, hand sanitizer with at least 70% alcohol which are all consistent with CDC recommendations. Personal protective equipment, when appropriate, will be used and kept in inventory. This equipment includes: N95 masks, cloth facial coverings, nitrile gloves, Tyvek suits, and eye protection.

The following additional measures will be taken:

- Hand sanitizer available at entrances to buildings, classrooms, and dining halls.
- Disposable wipes or other suitable cleaning agents available in all bathrooms, classrooms, and other shared facilities (e.g. copy machines, coffee stations, etc.) for wiping down surfaces touched before and after every use.
- Students in suite or apartment style housing will receive cleaning supplies and instructions on bathroom cleaning procedures.
- Frequent deep cleaning of bathrooms and other high touch areas.
- Signage regarding hand washing and other protective measures

Classrooms, Labs, Other Learning Environments

Classes will be provided in a range of formats including in-person, remote, and a combination of the two formats to allow the College to prioritize both safety and the Trinity educational experience.

Trinity College has rearranged classroom spaces to achieve six foot spacing in classrooms and other spaces that have been repurposed as classrooms. To reduce classroom and building density, the College has taken the following measures:

- Capped in-person class sizes
- Added remote learning options
- Added multiple sections of a class, when appropriate
- Repurposed spaces to be used as classrooms
- Extended the learning day
- Increased time between classes to allow students and staff to move safely
- Added directional signage to manage foot traffic and maintain social distancing

In the laboratory, Trinity College has taken the following measures to achieve six foot spacing.

- Configured seating to achieve six foot spacing.
- Instituted cleaning of high-touch surfaces before and after use.
- Reduced class sizes and moved classes to larger lab spaces
- Scheduled times in the lab to reduce student density
- Instituted hybrid teaching (combined in-person and remote) when feasible
- Eliminated sharing of equipment among students

We will permit group work for a brief period of time in labs if extra protection (i.e., face shields in addition to masks) is used, and close contact is limited. (No two students will stay closer than 6 ft. for more than 15 minutes per lab session).

Spaces Where Groups Congregate

Trinity College has rearranged communal spaces to achieve six foot spacing. To reduce building density, the College has done the following:

- Removed furniture from the library
- Added outdoor tents
- Reduced room occupancy limits
- Posted signage
- Eliminated all in person College registered social events for the fall

Shuttles

The College contracts with Dattco Transportation to provide on campus shuttle services during the evening hours. The driver and all passengers will be required to wear a face covering. In addition, density will be reduced by identifying seats in alternating rows for occupancy and no standing passengers will be permitted. Dattco Transportation has created policies for the cleaning of the shuttle bus. The College provides a minivan for limited off campus transportation. The off campus shuttle will only transport one person at a time. The operator and passenger will be required to wear a mask and the occupant will be required to sit in the third row to create physical distance. The vehicle will be wiped down after each transport.

Travel

Non-essential College travel, domestically and internationally, is prohibited. Unnecessary personal travel, domestically (particularly to states designated as “Hot Spots”) and internationally, is strongly discouraged. People traveling from these areas will be required to follow CDC and state mandates regarding quarantine and testing.

The College will ensure that its travel policy is posted on the Advisory website.

Visitors:

In an effort to follow state and federal guidelines, and maintain the safety and well-being of our students, faculty and staff access to campus buildings and facilities is limited to only those who have been invited to the College. No visitor may remain overnight on-campus without the expressed written consent of an authorized campus administrator.

Students will not be allowed to have an overnight visitors on-campus. Students may temporarily have visitors on-campus and for a specified period of time with the expressed written consent of the College through the Dean of Students Office.

Athletic Contests and Spectators

Trinity College will rely on the guidance and recommendations of NESCAC Presidents, NESCAC Athletic Directors, and the NCAA for policies related to practices, athletic training, athletic contests, and spectators. The College will continue to follow guidance from the CDC, American College Health Association, National Athletic Trainers' Association, National Intramural-Recreational Sports Association, and other sport-specific governing bodies.

All varsity student-athletes will arrive on campus with other students on the schedule determined by the Dean's Office. Teams may practice in groups if they conform with the guidelines established by the [NCAA Resocialization of College Sport](#) and the College. Athletes and staff will observe appropriate physical distance and wear masks whenever possible in practices and team gatherings. In addition, the College will utilize clear facemasks for student-athletes in all helmeted sports. All athletic activities this fall and for the foreseeable future will have supervision of coaches or athletic personnel.

All NESCAC regular season and championship play has been canceled for the fall. Trinity College does not plan on having spectators at any contests during the winter season. The College will create socially distant bench areas for athletes and essential staff. Mask and social distancing protocols will be put in place.

Depending upon facility availability and ability to follow health and safety protocols the College will support club sport and recreational athletes with as many on-campus opportunities as possible (virtually and outdoors). Club sports will be asked to mirror the NCAA Resocialization of Collegiate Sport guidelines and also have adult oversight of all activities.

The College will not offer intramural programming in the fall.

Following federal, state, institutional, and industry guidelines and recommendations, the Department of Athletics will make the following health-related modifications to facilities and programs:

- Only scheduled, supervised activities will be allowed in athletic facilities.
- Reservations for facilities such as the fitness center, squash courts, basketball courts, and unit D will be required and must be made in advance.
- De-densification, physical distancing, face coverings, hand hygiene, and cleaning protocols will be implemented and enforced.

Religious Activities

In accordance with the State's guidance, religious, spiritual, and worship gatherings shall not exceed 25 percent of capacity of the indoor space or a maximum of 100 people, whichever is smaller, and shall not exceed 150 people for outdoor gatherings, provided in each case that appropriate safety and social distancing measures are employed.

Communicating the Reopening Plan

Trinity College will provide timely, clear, and consistent guidance to members of our community regarding plans for reopening and keep the community apprised as plans are implemented and as those plans adjust.

The primary means of communicating the details of the reopening plan will be via a community-wide email that links to full details on the College advisories website. Depending upon the complexity of the plans, the College may need several versions of the email that would address particular audiences that might have different instructions or guidance (for instance, if we were to stagger the arrival of students).

The advisories website will be kept up to date with the latest information and will remain prominently visible from the homepage of the College website.

Trinity College will post signs in highly visible locations that promote protective measures and describe how to stop the spread of the virus. Postings will be consistent with CDC, State, and other guidelines.

MONITORING

Coordinator

Trinity College has appointed Jason Rojas as its COVID-19 Coordinator. Trinity's COVID-19 coordinator will work cooperatively with the State of Connecticut and other college coordinators and other external stakeholders, as required.

Testing

On-campus testing will coincide with the arrival of students to campus. Students arriving without documentation of a negative PCR COVID-19 test will be tested upon arrival and quarantined in their residence until tests results returned. Students arriving from a Connecticut identified "Hot Zone" will not be allowed to test out of the state's mandatory quarantine.

Any student with symptoms will be evaluated and tested immediately by the Trinity College Health Center or through a referral off-campus.

All students will be tested twice weekly for the first three weeks of the academic semester, beginning soon after arrival. All employees working on campus will be tested once every week for the first three weeks of the semester, beginning five days after their return to work on campus.

Beginning week four, students will be tested once a week. Students that test positive must self-isolate until 10 days have passed and have no symptoms. Employees will be tested every 14 days. Employees that test positive must self-isolate until 10 days have passed and have no symptoms. High risk contacts of students and employees that test positive will be identified, tested, and required to self-quarantine for 14 days.

Students isolating or self-quarantining will be monitored by the Health Center. Faculty and Staff isolating or self-quarantining will be monitored by the Human Resources. (See Containment for further details)

Daily Symptom Screening

Mandatory daily symptom screening and other precautionary measures will be implemented for all Trinity College students, faculty, and staff as well as employees of our partnering service providers, ABM, Hartford HealthCare, and Chartwells to help prevent the spread of COVID-19 and reduce the potential risk of exposure throughout the campus environment. Symptom screening will be conducted and recorded using the Coverified app.

Each day an employee is scheduled to work or plans to be on campus, employees will be required to submit an on-line self-screening symptom questionnaire prior to leaving their home to report to campus. Employees who answer "YES" to any question, employees with a temperature reading of 100 F or higher or those who exhibit other symptoms of illness consistent with COVID-19, will be required to remain at home and are NOT to report to work.

Employees will follow their departmental call-out procedures and discuss alternative work arrangements with their supervisor, when able to work. Additionally, employees will follow self-quarantining, return-to-work procedures, and will contact Human Resources with any questions. A representative from Human Resources and/or a designated healthcare provider will communicate with the employee regarding self-quarantining and return-to-work options, as needed.

Employees who do not provide a daily screening questionnaire will not be permitted to report to work or to stay on campus.

Employee personal data will be maintained as confidential in accordance with HIPAA Privacy rules.

Each day, students will be required to submit an on-line self-screening symptom questionnaire prior to leaving their dorm room to report to class or other activities (such as student activities, work, shopping, etc.).

Students who answer "YES" to any question, students with a temperature reading of 100 F or higher or those who exhibit other symptoms of illness consistent with COVID-19 will be required to remain in their rooms and will be contacted by Health Center personnel for further screening.

Students who do not provide daily screening information will be required to remain in their residence.

Student personal data will be maintained as confidential in accordance with HIPAA and FERPA Privacy rules.

Symptom screenings will be implemented for all visitors including contractors and other guests. Hosting departments or organizations will ensure that the Daily Symptom Check form is completed and that all responses are "No" before allowing the person on campus.

Home Health Care Kits and On Campus Living Agreement

Students will be required to bring home health care kits with them to campus. These kits are designed to be used to screen for illness and to be used if a student becomes sick. Supplies will be available to students with financial difficulty.

Students will be required to have:

- Disinfectant wipes (Lysol or Chlorox)
- Face coverings/masks (as directed by CDC)
- Small supply of Disposable gloves
- Hand sanitizer (at least 60% alcohol)
- Personal use thermometer
- Supply of acetaminophen
- Supply of ibuprofen
- Supply of cough drops (or other cough suppressant)
- Box of tissues
- Standard first aid items

Students will be required to sign an On-Campus Living Agreement for Students that will outline the College's expectations for social distancing, travel while in residence, and behaviors tied to the prevention of COVID-19 and its spread on campus.

CONTAINMENT

Coordinator

Trinity College has appointed its Health Center Director, Martha O'Brien, APRN, as its liaison with regional hospitals and healthcare facilities. Ms. O'Brien, the Practice Director, Student Health Services of Campus Care and Interim Director of Nursing for Hartford HealthCare Medical Group has established contacts within the Hartford HealthCare Medical Group to assist the College with patient care and surge capacity.

Employees

Employees are required to notify the College and remain away from all Trinity College campuses and locations for fourteen (14) days if they have:

- COVID-19 symptoms
- Been directly exposed without using appropriate PPE to COVID-19 whether or not exhibiting symptoms
- Positive COVID-19 test results
- Recently traveled from a state with a positive test rate higher than 10 per 100,000 residents and promulgated by the state of Connecticut

The employee's supervisor will determine whether remote work is possible. Working from home is expected to continue when possible and the employee is well enough to work.

Employees who have been under isolation should contact Human Resources at least 3 days prior to their return to work. An employee can return to work when:

- The individual has had no fever for at least three (3) days without taking medication to reduce fever during that time; AND
- Any respiratory symptoms (cough and shortness of breath) have improved for at least three (3) days; AND
- At least ten (10) days have passed since the symptoms began.

An employee who has been under a health care provider's care, should provide a return to work notice to Human Resources from the treating healthcare provider. Those employees

who are not under a health care provider's care must complete and submit an affidavit to Human Resources indicating the above conditions have been met.

An employee may return to work earlier if a doctor confirms the cause of an employee's fever or other symptoms is not related to COVID-19 and releases the employee to return to work in writing.

Students

Students feeling ill and seeking medical treatment or advice will be directed to contact the Health Center during or normal business hours or the Campus Safety Department after the Health Center has closed. Staff will utilize a telephone triage system and with consultation of Health Center medical staff, determine the nature of the ailment, the appropriate care, and follow up needed. This may include: scheduling an appointment at the Health Center, telephone contact by a medical professional from the Health Center, and/or EMS transporting the student to the hospital if the medical condition warrants.

If a student becomes sick during class or a student activity, the student will be sent back to their dorm room immediately and the Health Center will be notified promptly. A designated health care provider will reach out virtually or telephonically to the student and will determine next steps.

When a student receives confirmation that he or she has had a positive COVID-19 diagnosis the student will notify the Health Center immediately. The College will isolate the infected student for 14 days, trace contacts, quarantine all roommates and suitemates, and consider quarantining others with close contact.

The infected person will need an environment that provides a private room and private bathroom. The Trinity College Health Center staff will help arrange support services which include housing, food, medicine, and clinical care. They will also offer support for medical monitoring with patient care packages (e.g. thermometers, sanitizers, mask, gloves) and technology provisions for medical monitoring (e.g. mobile phone apps).

The following protocol will apply for students with a positive COVID-19 diagnosis and for those students under investigation and:

- Upon the direction or recommendation of public health/medical officials that a student should begin medical self-quarantine or medical self-isolation; AND
- A determination by public health/medical officials that the student does not meet the criteria for isolation in an off-campus healthcare facility; AND
- The student is unable to travel home or to another off-campus location for self-quarantine or self-isolation, due to distance, travel restrictions, or directive by public health official.

- Initial Procedures
 - Trinity College Health Center staff will consult with the Director of the Trinity College Health Center and the College's Rapid Response Team about the specifications of the proposed housing location for self-quarantine or isolation to include:
 - Reviewing the feasibility of the student's current housing assignment: facility type, building floorplan, roommates/proximity to others, bedroom configuration, restroom arrangement, other shared facilities;

- Reviewing potential alternate locations to include the student's home; and
 - Consulting with and informing the Bantam Network's Director of Operations.
 - TCHC staff will provide a student designated for self-quarantine or isolation with an orientation (by phone, if possible) to include:
 - Explanation of the quarantine/isolation parameters;
 - Explanation of the medical monitoring protocol; and
 - Explanation of the food delivery arrangement
 - TCHC staff will maintain an updated roster of students under self-quarantine or isolation on campus.
 - Review the roster daily and provide an update to the Rapid Response Team
 - Campus Safety will be given a copy of the roster and will be responsible for notifying emergency responders of any applicable quarantine or isolation arrangement if an emergency call is made to that location.
 - The food service coordinator will be given a copy of the roster.
 - Food Service Coordinators will oversee delivery of food to students
 - Verify the delivery of meals;
 - Document dietary restrictions and needs and informing Chartwells;
 - Ensure availability of personal microwave and refrigerator;
 - Arrange for a meal supplement package to be delivered if the next food delivery window is more than 8 hours away; and
 - Review the effectiveness/efficiency of plans with Chartwells regularly or as the situation changes.
- Food Delivery
 - Food delivery will be scheduled twice daily.
 - Trinity College Health Center staff will contact the food service coordinator with changes to the list of food deliveries and special accommodations.
 - The food service coordinator will confirm with Chartwells the count of meals and special accommodations and coordinate point(s) of distribution.
 - Delivery staff will transport food packages from points of distribution to residence halls.
 - Delivery staff will leave food packages outside residence hall rooms, knock on the student's door, and wait no closer than 8 feet away for the student to retrieve the package.
 - Food packages will consist of:
 - A minimum of 64 oz. of liquids per day;
 - Single-use utensils, paper products;
 - Menu variety for main meals; and
 - Non-perishable snack items.
 - Meal supplement package – beverages and snack items – will be available for after-hours/off-cycle at the initiation of self-quarantine/self-isolation.
- Trash Removal and Custodial Services
 - Students will be provided cleaning materials, trash bags, etc., as needed
 - Students will be instructed to leave trash in a closed bag outside the residence hall room door just prior to trash collection.
 - Custodial staff will follow company procedures for trash collection.

- Custodial staff will follow company procedures for cleaning common areas of the residence hall.
- Custodial staff will be instructed not to enter the bedroom of a student in self-quarantine or isolation.
- Rooms designated for isolation or self-quarantine will be cleaned and sanitized prior to be occupied by a new student
- Laundry:
 - Students in self-quarantine or isolation will be instructed not to use the group laundry facilities in the residence halls.
 - In extenuating circumstances, public health officials will be consulted regarding laundry services and cleaning high risk items

Students with confirmed COVID-19 diagnosis who are not able to remain in their current housing or return home to engage in CDC recommended isolation procedures will be moved to a designated location on-campus.

- Doonesbury Residence Hall has been selected to house students requiring isolation
 - 14 single rooms and 6 two-room doubles
 - Individual bathrooms for 13 isolation patients.
 - Shared bathroom for 26 isolation patients.
 - Driveway to permit access of deliveries or emergency personnel
 - Designated street address for emergency personnel to respond to
 - Meeting room for professionals involved with student's isolation.

Contact Tracing

Contact tracing is a disease control measure used for preventing the further spread of a contagious disease. People that are in close contact with someone that is infected with a virus, such as COVID-19, are at higher risk of becoming infected with the virus themselves and potentially infecting other people. Closely monitoring these contacts after exposure to an infected person will help the contacts get the care and treatment that they need. It will also prevent further transmission of the virus.

Since Trinity College is primarily a residential college, an important part of the contact tracing will be examining where students live, with whom they live, and in what type of house or residence hall they reside. Residential communities with several people living in one house is a priority for contact tracing. At Trinity College this may include fraternities, sororities, cultural houses, and off-campus housing. It is important to assess interactions with all residents and staff in the building.

A team of trained Trinity College health staff members, health fellows, athletic trainers and others who are trained will work with the patient and their contacts to support them throughout the contact tracing monitoring process. There are three steps to this monitoring process.

- *Contact Identification*-The Trinity College health staff members will work with the infected person to help identify other people they may have been in contact with during timeframe that they may have been infectious. This may include roommates, classmates, professors, teammates, coaches, co-workers at their place of employment, etc.
- *Contact Listing*-The Trinity College health staff members will notify the contacts that may have been exposed as quickly and as sensitively as possible. All people

considered to have contact with the infected person will be informed of their contact status. To respect the privacy of the infected person the contacts will only be informed that they may have been exposed to a patient with the infection. They will be educated about the disease, given support to understand their own personal risk, learn how to separate themselves from others who have not been exposed, taught how to monitor themselves for the illness, and understand the possibility that they could spread the infection to others even if they are not exhibiting any symptoms themselves. In some cases, people that have been exposed may need to go into quarantine or isolation.

- *Contact Follow-up*-The Trinity College health staff will follow-up with the contacts regularly to monitor symptoms. Contacts who develop symptoms will promptly isolate themselves and notify the Trinity College health staff. Then they will be promptly evaluated for infection and for the need for medical care.

As needed, the Health Center or designated college administrators will maintain communication with the student's professors, residential life, and others regarding impact to their classroom, residence hall, etc.

Personal Protective Equipment

Trinity College recognizes that levels of recommended personal protective equipment for COVID-19 is determined by a person's role on campus.

Trinity College has established the following procedures regarding personal protective equipment:

- Students and employees will be provided two reusable face coverings by the College. Face coverings provided by the student or employee shall meet the standards established by the CDC.
- The College will maintain a supply of disposable and reusable face coverings to be issued as deemed appropriate.
- The College will provide appropriate personal protective equipment to the Health Center, Athletic Trainers, Campus Safety and any other department responsible for the care of individuals diagnosed with COVID-19 virus or a person who's under investigation (PUI).
- The College will maintain hand sanitizing stations throughout the campus. Sanitizers will meet CDC recommendations (Alcohol-based hand sanitizer containing at least 60% alcohol).
- The College will provide classrooms, bathrooms, and departments with cleaning products that meet the EPA's criteria for use against COVID-19.

SHUT DOWN

Surveillance will be essential for quickly identifying an increase in cases on campus, in the city, and in the state. Trinity College will monitor the following conditions:

- The number of staff and faculty diagnosed with COVID-19 that may affect campus operations.
- The number of students that test positive for COVID-19. This will be monitored by observing three-day trends.

- The capacity for our health center to manage the day-to-day operations, both for COVID 19 matters and general student health.
- The space and staff to manage the number of in-residence students requiring to be quarantine or self-isolation. Specifically, we need to have adequate space for isolation, and the ability to provide services for students in quarantine and isolation.
- Availability of PPE supplies.
- Rate of COVID 19 hospitalizations nationwide, in CT, and Hartford that affect health care capacity to respond to surges.
- The availability of supplies to conduct COVID-19 testing.
- Travel advisories and restrictions.

Based upon these indicators, Trinity College may further restrict activities, classes, and programs or consider a return to full remote learning.

The potential exists for a significant outbreak to occur on-campus that overwhelms Trinity's ability to safely respond to the severity or number of sick even if the virus has not had the same impact in Hartford community. This will be evident by the onset of a high illness rate on-campus, significant human-to-human transmission, and the number of students requiring isolation or self-quarantine exceeding the resources of the College.

Although other institutions of higher education may be able to continue with an on-campus presence, Trinity College would suspend on-campus classes, and students in residence halls would return home, whenever possible. If possible, telework would return to the level instituted in March 2020. It is anticipated that the College could consider repopulating the campus if infections among students decrease and the infections in the community do not rise significantly.

The following College departments would be assigned responsibility for the following:

- Dean of Students Office will:
 - Assist the Health Center with tracking ill students.
 - Working with the Bantam Network, the Health Center, and Chartwells to provide services to ill students housed on campus.
 - Address student and family issues pertaining to all aspects of student life.
 - Assist students who are financially or otherwise unable to return home.
 - Notify the Dean of Faculty Office if academic accommodations may be needed.
- Health Center
 - Maintaining contact with city and state health departments.
 - Coordinating student care with the Dean of Students Office and the Rapid Response Team.
 - Continuing to track and monitor COVID-19 cases on campus.
- Chartwells
 - Suspending dine-in services; limit services to carry-out or delivery meals.

- Working with the Dean of Students Office, Health Center, and Bantam Network to provide meals to ill students who are being housed on campus.
- ABM
 - Continuing critical services and custodial care in open buildings.
 - Implementing appropriate infection control measures.
- Dean of Faculty
 - Assisting in the provision of care for vital research equipment or specimens.
 - Facilitate remote learning.

In the event that there is a resurgence of the virus in the city and/or state that is projected to significantly impact the health care system, the College will again move to a remote learning and telework model similar to the one used during the Spring 2020 semester. All facilities and offices would be closed except for emergency housing for residential hall students unable to leave campus and critical services. Students in isolation or self-quarantine will remain on campus until medically cleared or their quarantine period expires. Access to campus would be limited only to personnel who are essential to maintain the College's core functions.

The College will follow any order or instructions from the Governor if he determines that a statewide shutdown is again required.

All students will be required to complete and update, as necessary, an emergency departure plan detailing their destination and mode of transportation. Trinity College will provide assistance for those students that are unable to return home or have financial difficulty executing their emergency departure plan.